



Agenda for Licensing and Enforcement Sub Committee
Wednesday, 26th June, 2024, 9.30 am

Members of Licensing and Enforcement Sub Committee

Councillors: K Bloxham, T Dumper and J Whibley

Venue: Yarty Room, Blackdown House, Honiton

Contact: Sarah Jenkins;

01395 517406 email sjenkins@eastdevon.gov.uk

(or group number 01395 517546)

Tuesday, 18 June 2024

East Devon District Council
Blackdown House
Border Road
Heathpark Industrial Estate
Honiton
EX14 1EJ

DX 48808 HONITON

Tel: 01404 515616

www.eastdevon.gov.uk

- 1 Minutes of the previous meeting held on 8 May 2024 (Pages 3 - 5)
- 2 Apologies
- 3 Declarations of interest
Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)
- 4 Matters of urgency
Information on [matters of urgency](#) is available online
- 5 Confidential/exempt items
To agree any items to be dealt with after the public (including the Press) have been excluded. There is one item which officers recommend should be dealt with in this way at agenda item 9.
- 6 Determination of an application to license a private hire vehicle which does not comply with the Council's vehicle age policy (Pages 6 - 64)
- 7 Consideration of an application under the Police, Factories & etc. (Miscellaneous Provisions) Act 1916 for a Street Collection Permit to permit a collection outside the terms of the council's policy (Pages 65 - 87)
- 8 Exclusion of press and public

The Vice Chair to move the following:

“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)”.

Part B

- 9 Hackney carriage driver suitability (Pages 88 - 125)

Due to the requirements of the Licensing Act 2003 only parties to the hearing are permitted to address the sub-committee (through their representative as appropriate).

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Licensing and Enforcement Sub Committee held at Otter Room, Blackdown House, Honiton on 8 May 2024

Attendance list at end of document

The meeting started at 1.30 pm and ended at 2.12 pm

48 Minutes of the previous meeting held on 6 March 2024

The minutes of the previous meeting held on 6 March 2024 were agreed and signed as a true record.

49 Declarations of interest

There were no declarations of interest.

50 Matters of urgency

There were no matters of urgency.

51 Confidential/exempt items

There were two items which officers recommended should be dealt with in this way at minute number 53 and minute number 54.

52 Exclusion of press and public

RESOLVED:

That under Section 100 (A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed and on balance the public interest is in discussing these items in private session (Part B).

53 Hackney Carriage vehicle suitability

The purpose of the item was to determine whether a hackney carriage vehicle licensed by East Devon District Council, as set out in the officer's report, is safe and suitable to continue to be licensed as a hackney carriage vehicle.

The Chair introduced the members of the Sub Committee and those in attendance.

The applicant was present at the meeting.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Emily Westlake, introduced the report.

There were no questions for the Licensing Officer from the Sub Committee or the applicant.

The applicant addressed the Sub Committee and outlined the background to the circumstances set out in the officer's report.

Members of the Sub Committee viewed the vehicle.

There were no questions from the Sub Committee for the applicant and the applicant had nothing further to add.

The Chair advised the applicant that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The Chair thanked the applicant for attending the meeting.

54 **Hackney Carriage driver suitability**

The purpose of the item was to determine whether the person named in the officer's report is a fit and proper person to continue to be licensed as a hackney carriage driver.

The Chair introduced the members of the Sub Committee and those in attendance.

The applicant was in attendance.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Lee Staples, presented the report and outlined the background to the circumstances.

The applicant had no questions for the Licensing Officer.

The applicant addressed the Sub Committee and explained the circumstances of their business.

The Chair advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The Chair thanked all those present for attending the meeting.

Attendance List

Councillors present:

K Bloxham (Vice-Chair)

T Dumper

J Whibley (Chair)

Councillors also present (for some or all the meeting)

Y Levine

Officers in attendance:

Rebecca Heal, Solicitor

Sarah Jenkins, Democratic Services Officer

Giles Salter, Solicitor

Emily Westlake, Licensing Officer

Lee Staples

Councillor apologies:

M Chapman

Chair

Date:

Report to: Licensing and Enforcement Sub Committee



Date of Meeting 26th June 2024

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

Determination of an application to licence a private hire vehicle which does not comply with the Council's vehicle age policy

Report summary:

An application has been received to licence a Ford B-Max, vehicle registration number HY67 KVJ as a private hire vehicle. The vehicle is approximately 6 years and 8 months old and has not previously been licensed by the Council. It is the District Council's policy that on initial licensing as a private hire, a vehicle shall not be more than 5 years old from the date of first registration as shown on the vehicle registration document and the application is therefore referred to the Licensing and Enforcement Sub Committee for determination.

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

That the Licensing and Enforcement Sub Committee consider the application to licence vehicle registration number HY67 KVJ as a private hire vehicle and determine whether to refuse the application in line with policy requirements or make an exception to the District Council's vehicle age policy and agree to grant the application and licence the vehicle.

Reason for recommendation:

To ensure that vehicles licensed with this authority meet a high standard of passenger safety and comfort and are fit to carry out the work that is required as a private hire vehicle.

Officer: Emily Westlake Tel: 01404 515616 licensing@eastdevon.gov.uk

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Communications and Democracy
- Economy
- Finance and Assets
- Strategic Planning
- Sustainable Homes and Communities
- Culture, Leisure, Sport and Tourism

Equalities impact Low Impact

Climate change Low Impact

Risk: Low Risk

Links to background information

[Town Police Clauses Act 1847 \(legislation.gov.uk\)](#)

[Local Government \(Miscellaneous Provisions\) Act 1976 \(legislation.gov.uk\)](#)

[Taxi Policy and Guidance - Hackney carriage and private hire licensing policy - East Devon](#)

Link to [Council Plan](#)

Priorities (check which apply)

Better homes and communities for all

A greener East Devon

A resilient economy

Report in full

The Licensing & Enforcement Sub Committee is asked to determine an application for the grant of a private hire vehicle licence, for a vehicle which does not meet the vehicle age criteria set out in East Devon District Council's Hackney Carriage & Private Hire Licensing Policy.

1. Application details

- 1.1. On the 9th May 2024, an application to licence a private hire vehicle was received by the Licensing Authority from Mr Justin Maxwell-Batten who is an East Devon licensed private hire operator.
- 1.2. Various documentation was provided in support of the private hire vehicle licence application and has been included within the appendices of this report as follows:

APPENDIX A – Application for the grant of a private hire vehicle licence

APPENDIX B –V5 vehicle registration certificate vehicle details

APPENDIX C – MOT history record

APPENDIX D – Vehicle inspection report form

APPENDIX E – Vehicle tax confirmation

APPENDIX F – Photographs of the vehicle

APPENDIX G – Service schedule for service carried out on 8th May 2024

APPENDIX H – Service history invoice records

APPENDIX I – RAC Inspection Report form

- 1.3. A copy of the private hire vehicle licence application form, submitted by the applicant on the 9th May 2024, is set out at **APPENDIX A** of this report and outlines their application to licence a 4-passenger, blue, Ford B-Max, MPV, vehicle registration number HY67 KVJ as a private hire vehicle.

- 1.4. The vehicle has not previously been licensed by East Devon District Council as either a private hire or hackney carriage vehicle and this is an application for the initial, first grant of a private hire vehicle licence.
- 1.5. The Licensing Authority has been provided with a copy of the V5 vehicle registration document for HY67 KVJ which confirms the vehicle is registered to the applicant. The relevant vehicle details listed in the V5 have been reproduced at **APPENDIX B** of this report and include the vehicle's cylinder capacity, fuel type and exhaust emissions.
- 1.6. The V5 gives the vehicle's date of first registration as the **28th October 2017**, which will make the vehicle approximately **6 years and 8 months** of age on the date of the hearing. On initial receipt of the application by the Licensing Authority, the vehicle was approximately 6 years and 6 months old.
- 1.7. The Council's Hackney Carriage and Private Hire Licensing Policy requires all private hire vehicles over 36 months of age to have a valid Ministry of Transport test certificate (MOT). The applicant has provided a current MOT certificate for the vehicle and an online check of the vehicle's MOT history has been completed with the results displayed at **APPENDIX C** of this report. The most recent MOT was carried out on the 8th May 2024 by an authorised MOT garage and is valid until the 7th May 2025. The vehicle passed the MOT with one advisory item - *front brake pad(s) wearing thin* - listed as being to monitor and repair if necessary.
- 1.8. The applicant has confirmed that the advisory item has been rectified and that the front brake discs and pads were replaced by the MOT garage following the MOT test. The applicant has provided the Licensing Authority with a copy of the garage's MOT invoice dated 8th May 2024 to demonstrate this and the invoice includes an itemised charge for "1 set of brake pads" and "1 pair of brake discs".
- 1.9. The MOT indicates that, on the 8th May 2024, the vehicle's recorded mileage was: 19,059 miles. The vehicle mileage may have increased since that date and the Sub Committee may wish to ask the applicant for a current reading at the hearing.
- 1.10. In addition to an MOT test, East Devon District Council's Hackney Carriage & Private Hire Vehicle Licensing Policy requires all hackney carriages and private hire vehicles to hold a current compliance inspection report to the standard set by the Council. The applicant has provided a compliance inspection report, completed by an MOT registered garage, which confirms that the vehicle has passed all testable items and was found to be safe, comfortable and in sound mechanical condition. A copy of the vehicle inspection report is included at **APPENDIX D** of this report.
- 1.11. The applicant has also provided a certificate of motor insurance for HY67 KVJ which is valid from the 29th April 2024 to the 30th January 2025 and names the applicant as the only person entitled to drive the vehicle. This states that the vehicle is insured for "use for private hire, including the carriage of passengers and goods for hire or reward" as well as "use for social, domestic and pleasure purposes".

- 1.12. An online tax check has been carried out, and is presented at **APPENDIX E**, and demonstrates that the vehicle is taxed until the 31st March 2025.
- 1.13. The applicant has provided photographs of the vehicle in line with the Council's current procedures, and these are set out at **APPENDIX F**. The vehicle will be presented to Sub Committee Members at the Council Offices on the day of the hearing to allow Members the opportunity to inspect the vehicle.
- 1.14. As demonstrated in the photographs the seating configuration of the vehicle is: driver's seat and one passenger seat in the front with three forward facing seats in the rear compartment. If Members see fit to licence the vehicle, the applicant has requested that the vehicle is licensed for 4 passengers in line with the vehicle's seating capacity.
- 1.15. The applicant has not indicated in the application form whether, to their knowledge, the vehicle has been declared a write off or potential write off by the police or an insurance company at any time. However, a basic online vehicle check was carried out by Licensing Officers on the 13th June 2024 which indicated that the vehicle is not an insurance write off, is not recorded as stolen or scrapped and is not imported or exported.
- 1.16. Section 11.5 of the Council's Hackney Carriage & Private Hire Licensing Policy states that, when considering applications to licence vehicles over the age of 5 years old, "*the Council would expect the vehicle to have a full service history and a certification that the recorded mileage is correct*". In support of this, the applicant has provided:
 - 1.16.1. A copy of the service schedule from the most recent service "84 month" service carried out on the 8th May 2024. A copy is attached at **APPENDIX G** of this report.
 - 1.16.2. Copy invoices for services carried out between 2018 to 2022. Copies are attached at **APPENDIX H** of this report.
- 1.17. Section 11.5.2 of the Council's Hackney Carriage and Private Hire Licensing Policy also states that when considering an application to licence an older vehicle, Licensing Sub Committee Members will expect to be provided with an AA Comprehensive test report or a RAC Essential Plus report to indicate the condition of the vehicle. Providing these documents does not mean that the vehicle licence will be automatically issued but is a starting point at which the Council can make a decision to licence the vehicle or not, based on the vehicle condition.
- 1.18. To satisfy this requirement, the vehicle proprietor arranged for an RAC Inspection of vehicle registration HY67 KVJ to be carried out on the 28th May 2024 and has provided the Licensing Authority with a copy of the RAC Vehicle Inspection Report. This can be found at **APPENDIX I** of this report.

1.19. The Inspection Summary section of the RAC report gives an overview of the areas checked by the engineer and all areas have been marked as “satisfactory for recorded age and mileage”. In the Engineer Summary, the RAC stated that:

“The engineer carried out a full check of the vehicle, and found the vehicle in a satisfactory condition for use as a taxi. A road test completed by the engineer after the inspection found the vehicle to be driving at a satisfactory standard and was deemed safe for general/taxi road purposes”.

2. The applicant

- 2.1. Mr Justin Maxwell-Batten has held a private hire driver licence and private hire operator licence with East Devon District Council since the 14th October 2015 and operates from a base within East Devon.
- 2.2. Mr Maxwell-Batten has one other vehicle currently licensed as a private hire vehicle by East Devon District Council, being a 4-passenger, Ford B-Max registration number WD66 OMT. The vehicle is 7 years and 5 months old and was first granted a private hire vehicle licence by this Authority on the 15th February 2022.

3. Background Information

- 3.1. There are 39 private hire vehicles currently licensed by East Devon District Council. These vehicles range in age from between 8 months old up to 10 years and 11 months old as follows:

Age range	Number of private hire vehicles licensed by East Devon District Council in this age bracket
Under 1 year	2
Between 1 and 2 years	0
Between 2 and 3 years	2
Between 3 and 4 years	1
Between 4 and 5 years	6
Between 5 and 6 years	10
Between 6 and 7 years	6
Between 7 and 8 years	6
Between 8 and 9 years	4
Between 9 and 10 years	0
Between 10 and 11 years	2

- 3.2. East Devon District Council’s Hackney Carriage and Private Hire Licensing Policy does not exclude an existing licensed vehicle from being licensed as a private hire by reason of being more than 5 years old provided that the vehicle was initially licensed by the Council and is continually licensed thereafter, as either a hackney carriage or private hire vehicle.
- 3.3. It does however prescribe additional checks for older vehicles that continue to be licensed and includes the following provisions:

3.4. Section 11.5.1 of the policy states that:

“Licensed vehicles of more than 8 years old shall only continue to be licensed subject to a satisfactory East Devon vehicle compliance report being obtained every 6 months from the date of licence issue. The test must be carried out by an authorised MOT examiner at a testing station approved by the Ministry of Transport, and must be conducted against an inspection checklist”.

3.5. Section 11.5.2 of the policy states that:

“Licensed vehicles over 14 years of age must be presented for inspection by a Licensing Officer prior to further renewal of the vehicle licence. In circumstances where a vehicle is not considered by an Officer to be of sufficient standard then the application will be referred to the Sub Committee of the Licensing and Enforcement Committee who will decide whether to grant the renewal of the vehicle licence. If an appointment for an inspection is not made prior to the vehicle licence renewal date, the licence will automatically expire”.

4. **Legislation and Policy**

Legislation

4.1. The Council is responsible for the regulation of hackney carriage and private hire drivers, vehicles and operators within the district. The legal framework for the taxi licensing regime is contained in numerous pieces of legislation but primarily the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976.

4.2. Section 48 of the Local Government (Miscellaneous Provisions) Act 1976 deals with the licensing of private hire vehicles and states that:

48 Licensing of private hire vehicles

(1) Subject to the provisions of this Part of this Act, a district council may on the receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district council shall not grant such a licence unless they are satisfied—

(a) that the vehicle is—

- (i) suitable in type, size and design for use as a private hire vehicle;
- (ii) not of such design and appearance as to lead any person to believe that the vehicle is a hackney carriage;
- (iii) in a suitable mechanical condition;
- (iv) safe; and
- (v) comfortable;

- (b) that there is in force in relation to the use of the vehicle a policy of insurance or such security as complies with the requirements of [Part VI of the Road Traffic Act 1988],

and shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licences are granted by the council.

- (2) A district council may attach to the grant of a licence under this section such conditions as they may consider reasonably necessary including, without prejudice to the generality of the foregoing provisions of this subsection, conditions requiring or prohibiting the display of signs on or from the vehicle to which the licence relates.

Policy Considerations

- 4.3. East Devon District Council's responsibility for the regulation of hackney carriage and private hire licences is exercised in accordance with the District Council's Statement of Licensing Policy for Hackney Carriages, Private Hire Vehicles, Drivers and Private Hire Operators (referred to throughout this report as the "Hackney Carriage and Private Hire Licensing Policy") which, following a public consultation, was approved by the Licensing and Enforcement Committee on 17th May 2017, adopted by Full Council on the 26th July 2017 and came into force on the 27th July 2017.
- 4.4. A Hackney Carriage and Private Hire Licensing Policy is not a statutory policy and although there is no requirement for the council to adopt such a policy, it is good practice to do so as it sets out the council's approach to issuing licences and enforcement ensuring a consistency of approach and fairness and transparency for both the trade and public alike.
- 4.5. The policy is kept under constant review and was last updated on the 1st November 2023 to bring it fully in line with the Department for Transport's Statutory Taxi and Private Hire Vehicle Standards which were issued to Licensing Authorities by the Government in July 2020 (and most recently updated on the 25th November 2022) to give statutory guidance on exercising taxi and private hire vehicle licensing functions in order to protect children and vulnerable adults from harm when using these services.
- 4.6. East Devon District Council's updated Hackney Carriage & Private Hire Licensing Policy came into force on the 1st November 2023 after consultation with the Licensing & Enforcement Committee and following approval by Full Council on the 18th October 2023.
- 4.7. Member's attention is drawn to section 11.5 of the Hackney Carriage & Private Hire Licensing Policy which states:
- "11.5.1 The Council's policy is that on initial licensing as a hackney carriage or private hire vehicle a vehicle shall be not more than five years old from the date of first registration as shown on the vehicle registration document. Licensed vehicles of more than eight years old shall only continue to be licensed subject to a satisfactory East Devon vehicle compliance report being obtained every six months from the date of licence issue. The test must be carried out*

by an authorised M.O.T examiner at a testing station approved by the Ministry of Transport, and must be conducted against an inspection checklist. This is in addition to an M.O.T, which for hackney carriages is required at 1 year-old and thereafter. This policy shall not exclude a vehicle from being licensed as a hackney carriage or private hire by reason of being more than 5 years old if the vehicle was initially licensed by the Council and continually licensed thereafter as either a hackney carriage or private hire vehicle and the change merely being the transfer of the type of licence.”

“11.5.2 Where exceptional circumstances may apply applications to licence vehicles that are more than five years old from the date of first registration as shown in the vehicle registration document will be considered by the District Council on a case by case basis. The presumption is that licences will not be granted for vehicles over 5 years old, but each such application will be considered on its own merits. Factors such as the condition of the vehicle and the mileage will be relevant. The application will be considered by a Sub Committee of the Licensing and Enforcement Committee. The Sub Committee will need to be satisfied that the vehicle is in exceptional condition for its age. The Council would expect the vehicle to have a full service history and a certification that the recorded mileage is correct. When considering to licence an older vehicle members will expect to be provided with an AA ‘Comprehensive’ test report or a RAC ‘Essential Plus’ report to indicate the condition of the vehicle. These reports must be provided at the applicant’s own expense. Providing these documents does not mean that the vehicle licence will be automatically issued, but is a starting point at which the Council can make a decision to licence the vehicle or not, based on the vehicle condition. All the other relevant documents necessary for licensing must also be produced. This provision shall not apply to non-motorised vehicles.”

5. Conclusion

- 5.1. An application has been received to licence a blue Ford B-Max, vehicle registration number HY67 KVJ as a private hire vehicle. The vehicle’s date of first registration is shown on the vehicle registration document as the **28th March 2017** and, on the date of the Sub Committee hearing, the vehicle will be approximately **6 years and 8 months** old.
- 5.2. The vehicle is taxed, insured, has a valid MOT pass certificate, and vehicle compliance inspection report which are the mandatory requirements for all vehicles subject of an application for a private hire vehicle licence with East Devon District Council.
- 5.3. In addition to the mandatory requirements, the applicant has provided an RAC vehicle test report and vehicle service history in support of the application.
- 5.4. In relation to decision making, section 5.4 of the Department for Transport’s Statutory Taxi & Private Hire Vehicle Standards states that:

“public safety is the paramount consideration but the discharge of licensing functions must be undertaken in accordance with the following general principles:

- Policies should be used as internal guidance, and should be supported by a member/officer code of conduct*
- Any implications of the Human Rights Act should be considered*
- The rules of natural justice should be observed*
- Decisions must be reasonable and proportionate*
- Where a hearing is required it should be fairly conducted and allow for appropriate consideration of all relevant factors*
- Decision makers must avoid bias (or even the appearance of bias) and predetermination Data protection legislation*

5.5. East Devon District Council’s Hackney Carriage and Private Hire Licensing Policy specifies that, on initial licensing as a private hire, a vehicle shall not be more than **5 years** old from the date of first registration.

5.6. This is a policy agreed by Members following, as in all cases of policy, consultation with the trade and other interested parties. Policy is more than advice and should not be disregarded unless exceptional circumstances apply.

5.7. Section 11.5.1 of the Hackney Carriage & Private Hire Licensing Policy states that:

“Where exceptional circumstances may apply applications to licence vehicles that are more than 5 years old from the date of first registration as shown in the vehicle registration document will be considered by the District Council on a case by case basis.

5.8. The applicant has informed the Licensing Authority that they consider there to be exceptional circumstances to merit the application being referred to the Licensing & Enforcement Sub Committee and have stated the reasons for this as follows:

“I should like to bring the vehicle to a hearing as it has a very low mileage and is in very good condition. Very easy access for elderly at the rear, as you can see no pillars obstructing entrance. This is a good car in sound mechanical order”.

5.9. The Sub Committee are therefore asked to consider the application and determine the private hire vehicle licence application.

5.10. Members are asked to note that, whilst each application must be considered on its own merits, the presumption of the Council’s Hackney Carriage & Private Hire Licensing Policy is that licences will not be granted for vehicles over 5 years old.

5.11. It should also be noted that, if Members are minded to grant the application, the Council’s Hackney Carriage & Private Hire Licensing Policy requires members to be satisfied that the vehicle is in exceptional condition for its age and that exceptional circumstances apply.

- 5.12. Factors that Members should consider when determining the application include the condition of the vehicle when presented and the information included within both the report and the documentation listed in the appendices. Members will have the opportunity to hear from the applicant and inspect the vehicle.
 - 5.13. If Members are unable to find grounds to make an exception the application should be refused.
 - 5.14. When departing from policy Members should state clearly in their decision the grounds for making the exception.
 - 5.15. Members must not refuse the application purely for the purpose of limiting the number of private hire vehicle licences granted by East Devon District Council.
 - 5.16. Members may attach to the grant of a private hire vehicle licence such conditions as they may consider reasonably necessary in line with the provisions of Section 48 Local Government (Miscellaneous Provisions) Act 1976.
 - 5.17. If this application is refused the applicant has the right of appeal the decision to a Magistrates Court within 21 days.
-

Financial implications:

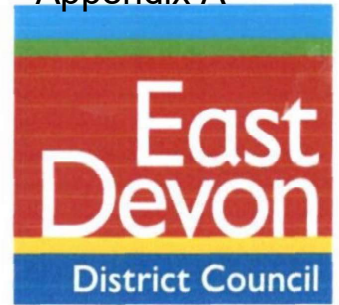
There are no financial implications in this report. If the applicant appeals against the decision made there may be a possibility of court costs.

Legal implications:

The legal framework is set out within the report and requires no further comment.

East Devon District Council
Blackdown House, Border Road, Heathpark Industrial Estate, Honiton,
EX14 1EJ

Tel: 01404 515616
www.eastdevon.gov.uk
DX 48808 Honiton



Application for Private Hire Vehicle Licence

Vehicle Proprietor's Name and Address	
Name: JUSTIN MAXWELL-BATTEN Address: [REDACTED] Post Code: [REDACTED]	E-mail: [REDACTED] Tel No: [REDACTED]

Company/Operator's Name and Address	
Name: JUSTIN MAXWELL-BATTEN Address: [REDACTED] Post Code: [REDACTED]	E-mail: [REDACTED] Tel No: [REDACTED]

IMPORTANT NOTE:

The Council's policy is that on initial licensing as a private hire, a vehicle shall be not more than four years old from the date of first registration as shown on the vehicle registration document.

This means that if you apply to licence a vehicle which is more than 4 years old, the application cannot be automatically granted by a Licensing Officer and will have to be considered by the Licensing Sub Committee who may either grant or refuse the application. The purchase of any vehicle is at your own risk.

Vehicle details: - Please complete one form per vehicle

Make/Model Colour	Registration No.	Passenger Seating Capacity	C.C. Petrol/ Diesel	Date of First Registration
FORD BMAX BLUE.	H46AKVJ	4. WHEELCHAIR ACCESS YES/NO*	PETROL 1596 CC.	OCT 2017.

Has the vehicle to your knowledge been declared a 'write off' or 'potential write off' by the police or an insurance company and forms to that effect sent to DVLA?	YES/NO
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Please be aware that any vehicle which has been categorised as a category A or B write off will not normally be accepted for a licence. Any vehicle categorised as a category C or D write off cannot be automatically granted by a Licensing Officer and will have to be considered by the Licensing Sub Committee who may either grant or refuse the application. If any vehicle licensed with this authority as a private hire vehicle is subsequently categorised as a category A, B, C or D write off by a relevant insurance company under the Code of Practice for the Disposal of Motor Vehicle Salvage this must be declared to the Licensing Authority.

Declaration of applicant:

I declare that the information provided in this form is true, complete and correct and that I have no objection to the same being verified and I understand that I may be liable to legal proceedings being taken against me or the revocation of any Hackney Carriage or Private Hire vehicle Licence which may be issued to me (or both) if my disclosures are found to be inaccurate or untrue

Signed:**Date:**

8-5-24.

Fees and documentation checklist

You must include the following with your application:

- Fee (see below for fee payable)
- Insurance certificate specifying use as a private hire vehicle
- Vehicle compliance test form
- Vehicle Registration Document (V5)

We no longer need you to supply us with your MOT certificate as we will check this online through GOV.UK. **It is your responsibility to ensure your vehicle has a valid MOT if it is over 3 years old.**

FEES PAYABLE

1 Year Private Hire Vehicle Licence Fee

£262.00

Are the details as shown on the vehicle registration document correct and to your knowledge relate to the vehicle which you now apply to licence?	YES/NO
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Please note – if any of the information provided in this form changes during the licence term, you MUST notify the licensing service as soon as possible, either by emailing licensing@eastdevon.gov.uk or writing to the Licensing Service, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of the Licensing Service to process your private hire licence application(s) and administer any licence(s) which are granted. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing. Further detail about our use of your personal information can be found in the relevant Privacy Notice which can be accessed online at <http://eastdevon.gov.uk/privacy>

We may lawfully disclose information to other public sector agencies to:

- prevent or detect fraud and any other crime;
- support national fraud initiatives;
- protect public funds;
- progress your request for service.

We may additionally disclosure information to other public agencies for the purpose of protecting public safety and we may also use basic information about you, e.g. name and address, in other areas of service provision at East Devon District Council if this: -

- helps you to access our services more easily;
- promotes the more efficient and cost-effective delivery of services;
- helps us to recover monies that you owe us.

East Devon District Council are required under Section 6 of the Audit Commission Act 1998 to participate in the National Fraud initiative (NFI) data matching exercise. This means that taxi and private hire licence data will be provided to the Audit Commission for NFI and will be used for cross-system and cross authority comparison purposes for the prevention and detection of fraud.

We will not use your personal information in a way that may cause you unwarranted detriment.

Your licence application will be valid for three months only from the date the Licensing Office receive the application. By signing the declaration below you confirm that you are aware that, if your application is not completed within three months (which must include payment of the application fee), your paperwork may be destroyed and you will need to make a new application and supply a new vehicle compliance test form.

V5

Driver & Vehicle Licensing Agency UK Registration Certificate

The full V5 vehicle registration document has been viewed by Licensing Officers and confirms that the vehicle is registered to Mr Maxwell-Batten and has had 2 former keepers.

The vehicle registration certificate lists the following vehicle details:

Registration Number:	HY67 KVJ
Date of first registration:	28 th October 2017
Date of first registration in the UK:	28 th October 2017
Make:	Ford
Model:	B-Max Zetec Navigator Auto
Body type:	MPV
Taxation class:	Petrol Car
Cylinder capacity :	1596 CC
CO2:	149 g/km
Type of fuel:	Petrol
Number of seats including driver:	5
Wheelplan:	2-Axle-Rigid-Body
Vehicle Category:	M1
Max. net power	77 kW
Colour:	Blue
Exhaust Emissions	
CO (g/km or g/kWh)	0.300
HC (g/km or g/kWh)	0.056
NOx (g/km or g/kWh)	0.024



Check MOT history

This is a new service – [Complete a quick survey \(https://www.smartsurvey.co.uk/s/GIZZX?vrm=HY67KVJ&make_result=FORD&model_result=B-MAX&mot_first_used_date=2017-10-28&vehicle_age=2421&mot_expiry_date=2025-05-07&mot_expiry_date_days_left=327&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV\)](https://www.smartsurvey.co.uk/s/GIZZX?vrm=HY67KVJ&make_result=FORD&model_result=B-MAX&mot_first_used_date=2017-10-28&vehicle_age=2421&mot_expiry_date=2025-05-07&mot_expiry_date_days_left=327&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV) to help us improve.

[< Back](#)

HY67 KVJ

FORD B-MAX

[Check another vehicle \(/\)](#)

Colour
Blue

Fuel type
Petrol

Date registered
28 October 2017

MOT valid until
7 May 2025

[Get an MOT reminder \(https://www.gov.uk/mot-reminder\)](https://www.gov.uk/mot-reminder) by email or text.

[Download test certificates \(/enter-document-reference?registration=HY67KVJ\)](/enter-document-reference?registration=HY67KVJ)

If you think the MOT expiry date or any of the vehicle details are wrong: [contact DVSA \(https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes\)](https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes).

[↕ Hide all sections](#)

MOT history

Check mileage recorded at test, expiry date, and test outcome

[↕ Hide](#)

Date tested
8 May 2024

Mileage
19,059 miles

MOT test number
6111 3647 9152

PASS

Test location

Expiry date
7 May 2025

▶ [View test location](#)

Monitor and repair if necessary (advisories):

- **Front Brake pad(s) wearing thin (1.1.13 (a) (ii))**

▶ [What are advisories?](#)

Date tested
23 October 2023

PASS

Mileage
17,285 miles

Test location

▶ [View test location](#)

MOT test number
9465 5096 5111

Expiry date
27 October 2024

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested
24 October 2022

PASS

Mileage
15,411 miles

Test location

▶ [View test location](#)

MOT test number
2050 1682 7412

Expiry date
27 October 2023

Date tested
18 October 2021

PASS

Mileage
13,368 miles

Test location

▶ [View test location](#)

MOT test number
4533 3438 4184

Expiry date
27 October 2022

Date tested
20 October 2020

PASS

Mileage
11,499 miles

Test location

▶ [View test location](#)

MOT test number
1162 7241 4992

Expiry date
27 October 2021

The MOT test changed on 20 May 2018

Defects are now categorised according to their severity - dangerous, major, and minor. [Find out more \(https://www.gov.uk/government/news/mot-changes-20-may-2018\)](https://www.gov.uk/government/news/mot-changes-20-may-2018).

Check for vehicle recalls

See if FORD B-MAX HY67KVJ has outstanding recalls

[^ Hide](#)

No recalls found.

This information is provided by the vehicle manufacturer. If you think the recall information is wrong, contact your local FORD dealership.

[Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Accessibility statement](#)
[MOT history API](#) [Service status](#)

Built by the [Driver & Vehicle Standards Agency](#).

OGI

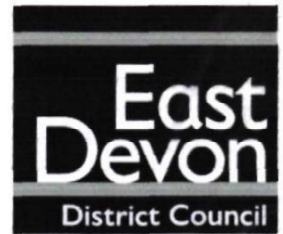
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East Devon District Council
Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ

Tel: 01404 515616
www.eastdevon.gov.uk
DX 48808 Honiton



VEHICLE INSPECTION REPORT PRIVATE HIRE VEHICLES

* BEFORE COMPLETION, PLEASE READ NOTES OVERLEAF

Make Ford	Model B Max	Reg.No. HY67KVJ	Plate No.
Rec. Mileage 19059	Date 8/5/24	Petrol/Diesel	cc 1596

Testable item	Pass	Fail	Adv	Testable item	Pass	Fail	Adv	Testable item	Pass	Fail	Adv
Rear view mirrors	/			O/S/R tyre wall/size/valve fit	/			O/S/F wheel condition	●	/	
Driver's seat and back rest	/			O/S/R wheel security/condition	/			O/S/F wheel bearing condition	●	/	
Note recorded miles of speedo				O/S fuel cap	/			O/S/F drive shaft/CV joint	●	/	
Front passenger seat/back rest	/			O/S/R shock absorber	/			O/S/F suspension cond/security	●	/	
Both doors/internal security	/			Rear tail gate/boot/door security	/			N/S/F tyre wall/fit/tread	●	/	
Steering wheel/mechanism/condition	/			Rear floor/belt mtgs/shock abs.mtgs	/			N/S/F wheel condition	●	/	
Power Steering (if fitted)	◆	/		Tail lights condition/operation	/			N/S/F wheel bearing condition	●	/	
Servo operation (if fitted)	◆	/		Stop/fog lights condition/operation	/			N/S/F drive shaft/CV joint	●	/	
Footbrake operation/condition	/			Indicators condition/operation rate	/			N/S/F suspension cond/security	●	/	
ABS system warning light (if fitted)	/			Hazard warning operation/rate	/			Lock to lock checks (turn plates)	/		
Handbrake operation/condition	/			Number plate lights and reflectors	/			Suspension check-Shake O/S wheel	/		
Light switches/warning lights	/			Number plate condition/spacing	/			Suspension check-Shake N/S wheel	/		
Screen wipers/washers operation	/			Private Hire plate-exterior *				O/S/R tyre wall/fit/tread	●	/	
Windscreen condition/vision	/			Exterior advertising *				O/S/R wheel condition	●	/	
Horn control/operation	/			N/S/R s/absorber & body damage	/			O/S/R wheel bearing condition	●	/	
Belt Requirements front/3 rear *	/			N/S fuel cap	/			O/S/R drive shaft/CV joint	●	/	
Belt condition/operation/anchorage	/			N/S/R tyre wall/size/valve fit	/			O/S/R suspension cond/security	●	/	
Interior Light	/			N/S/R wheel security/condition	/			N/S/R tyre wall/fit/tread	●	/	
Door catches/door/window *	/			N/S/R door security/rear back rest	/			N/S/R wheel condition	●	/	
Fire extinguisher *	/			N/S/R out-in sills/floor/belt mountngs	/			N/S/R wheel bearing condition	●	/	
Excise licence - current				N/S/F door security/ext.mirror	/			N/S/R drive shaft/CV joint	●	/	
Foot pedal rubbers	/			N/S/F out-in sills/floor/belt mountngs	/			N/S/R suspension cond/security	●	/	
First Aid Kit *	/			N/S out-in sills/floor/belt mountngs	/			O/S/F brake components cond/leak	◆	/	
Vehicle interior including boot *	/			N/S repeater lamp condition (if fitted)	/			Front chassis members/suspension	/		
Private Hire No. - Interior badge *	/			N/S/F tyre wall/size/valve fit	/			N/S/F brake components cond/leak	◆	/	
Meter operation				Ball joint/wheel security/condition	/			Mid chassis members/suspension	/		
Tariff card *				N/S wiper blade cond/screen cond	/			O/S structure/pipes/cables/hoses	◆	/	
Vehicle exterior .inc.cleanliness *	/			N/S/F shock absorber	/			O/S/R brake components con/leak	◆	/	
Roof Sign -				Under bonnet brake system/mtgs.	/			R/chassis members/susp./tank/carrier	/		
Number plate condition/spacing	/			Pipes/hoses/mastr cylinder/servo	◆	/		N/S/R brake components cond/leak	◆	/	
Side-H/lamp type/condition/operation	/			Handbrake mechanism	/			N/S structure/pipes/cables/hoses	◆	/	
Indicators condition/operation/rate	/			Suspension mounts/cond/corrosion	/			Exhaust cond/leaks/prop shaft	◆	/	
Hazard warning operation/rate	/			Battery security/VIN No.				H/brake mechanism/linkage/cables	◆	/	
Headlamp condition/aim (use equip)	/			Fuel system leakage	◆	/		O/S/F footbrake perform. check	◆	/	
O/S/F s/absorber & body damage	/			Exhaust system leaks	◆	/		N/S/F footbrake perform. check	◆	/	
O/S/F tyre wall/size/valve fit	/			Servo vacuum hose (if fitted)	◆	/		Both front brake balance check	◆	/	
Ball joint/wheel security/condition	/			PAS pump drive pipes(if fitted)	◆	/		Handbrake O/S perform. check	◆	/	
O/S wiper blade cond/screen cond	/			Diesel pump-pipes-cambelt-oil level	/			Handbrake N/S perform. check	◆	/	
O/S repeater lamp condition (if fitted)	/			Steering components (rock str wheel)	/			O/S/R footbrake perform. check	◆	/	
O/S/F door security/ext. mirror	/			Repeat & check from under vehicle	/			N/S/R footbrake perform. check	◆	/	
O/S/F out-in sills/floor/belt mountngs	/			Str box rack condition/wear/mtgs	/			Both rear brakes comparison check	◆	/	
O/S/R door security/rear back rest	/			Ball joints condition/wear/play	/			Exhaust emission (last or first)	◆	/	
O/S/R out-in sills/floor/belt mountngs	/			Track rods-steer arm cond/security	/						
				O/S/F tyre wall/fit/tread	●	/					

◆ ENGINE RUNNING	■ FOOTBRAKE APPLIED	● JACKING BEAM IN USE	READINGS OBTAINED				
Tester's Signature:			CO% 0.1000	FRONT	NEAR SIDE 280	OFF SIDE 330	
			HC 0	TEST 1	REAR	NEAR SIDE 190	OFF SIDE 230
			CO% 0.000	TEST 2	PARK	NEAR SIDE 180	OFF SIDE 210
			HC 0				

THE EXAMINER SHOULD NOTE THAT THE VEHICLE MUST PASS TO M.O.T. STANDARD IN ADDITION TO THE OTHER ITEMS LISTED ON THIS INSPECTION REPORT

***NOTES FOR GUIDANCE**

- Saloon and hatchbacks must be fitted with 3 rear seatbelts. People carriers etc must have a belt for every seat.
- The vehicle should have 4 doors and boot or rear tailgate. All doors and windows should work correctly.
- The fire extinguisher should be readily available for use in emergency and of a suitable type.
- The First Aid Kit should contain suitable items for use by drivers.
- The body interior including the boot should be in a clean condition with the seats and floor properly covered and maintained fit for public service.
- The body exterior should be free from damage and in a clean condition.
- The vehicle exterior should be free from damage and in clean condition. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.
- The Private Hire plate must be fixed to the **outside** rear of the vehicle on, above or below the bumper and must not be defaced or illegible

Advertising is allowed on the front doors only. Maximum size must not exceed 70cm x 35cm. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.

NB 'No Smoking' signs should be displayed to comply with The Health Act (2006).




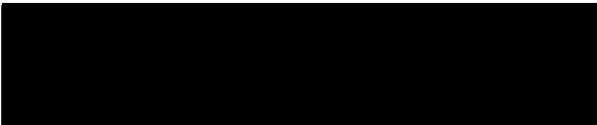
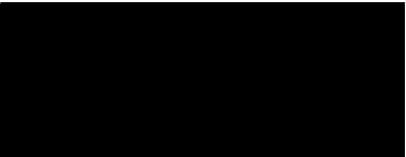
MOT EXPIRY DATE (Note: all Private Hire vehicles over 36 months old must have a current MOT)	Certificate No. 611136479152	Date of Issue 8/5/24
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**FOR OTHER ADVICE PLEASE TELEPHONE EAST DEVON DISTRICT COUNCIL LICENSING OFFICE
ON 01404 515616**

CERTIFICATE

I HEREBY CERTIFY that I am an authorised Department of Transport Tester/Inspector and I have carried out the various examinations of the vehicle schedule overleaf and found the vehicle to be safe, comfortable and in sound mechanical condition.

I have also checked the fare meter over the prescribed distances as shown in the table of fares. *Not tested*

Signed*:  <small>*Authorised to sign Department of Transport Test Certificates</small>	Date: 8/5/24
Name in BLOCK CAPITALS 	Vehicle Testing Station No: 
Name of Garage 	AUTHENTICATION STAMP 
Telephone No:	



Check if a vehicle is taxed and has an MOT

HY67 KVJ

✓ **Taxed**

Tax due:
1 April 2025

✓ **MOT**

Expires:
7 May 2025

▶ [Incorrect tax status?](#)

▶ [Incorrect MOT status?](#)



If you've just bought this vehicle the [tax](https://www.gov.uk/vehicle-tax) (<https://www.gov.uk/vehicle-tax>) or [SORN](https://www.gov.uk/make-a-sorn) (<https://www.gov.uk/make-a-sorn>) doesn't come with it. You'll need to [tax](https://www.gov.uk/vehicle-tax) (<https://www.gov.uk/vehicle-tax>) it before driving it.

Vehicle Details

Vehicle make	FORD
Date of first registration	October 2017
Year of manufacture	2017
Cylinder capacity	1596 cc
CO ₂ emissions	149 g/km
Fuel type	PETROL
Euro status	Not available
Real Driving Emissions (RDE)	Not available
Export marker	No
Vehicle status	Taxed
Vehicle colour	BLUE
Vehicle type approval	M1
Wheelplan	2 AXLE RIGID BODY
Revenue weight	1760 kg
Date of last V5C (logbook) issued	30 April 2024

DVLA services

- [Tax your vehicle](https://www.gov.uk/vehicle-tax) (<https://www.gov.uk/vehicle-tax>)
- [Get a vehicle logbook \(V5C\)](https://www.gov.uk/vehicle-log-book) (<https://www.gov.uk/vehicle-log-book>)
- [Driver and vehicles account: sign in or set up](https://www.gov.uk/driver-vehicles-account) (<https://www.gov.uk/driver-vehicles-account>)
- [Register your vehicle as off the road \(SORN\)](https://www.gov.uk/make-a-sorn) (<https://www.gov.uk/make-a-sorn>)
- [Change your vehicle's tax class](https://www.gov.uk/change-vehicle-tax-class/) (<https://www.gov.uk/change-vehicle-tax-class/>)
- [Tell DVLA you've sold, transferred or bought a vehicle](https://www.gov.uk/sold-bought-vehicle) (<https://www.gov.uk/sold-bought-vehicle>)
- [Update your vehicle's address](https://www.gov.uk/change-address-v5c) (<https://www.gov.uk/change-address-v5c>)
- [Report an untaxed vehicle](https://www.gov.uk/report-untaxed-vehicle) (<https://www.gov.uk/report-untaxed-vehicle>)
- [Check you're not buying a stolen vehicle](https://www.gov.uk/checks-when-buying-a-used-car) (<https://www.gov.uk/checks-when-buying-a-used-car>)
- [Check if your vehicle can run on E10 petrol](https://www.gov.uk/check-vehicle-e10-petrol) (<https://www.gov.uk/check-vehicle-e10-petrol>)

View the tax rates for this vehicle

If you have the latest 11 digit reference number from the V5C registration certificate (logbook) you can [view the tax rates for this vehicle.](#) ([EnterV5C?locale=en](#))

▶ [Incorrect vehicle details?](#)

[Return to GOV.UK \(https://www.gov.uk/done/check-vehicle-tax?\)](https://www.gov.uk/done/check-vehicle-tax?)

DVSA services

[Check the MOT history of a vehicle
\(https://www.gov.uk/check-mot-history\)](https://www.gov.uk/check-mot-history)

[Get MOT Reminders
\(https://www.gov.uk/mot-reminder\)](https://www.gov.uk/mot-reminder)

[Report a vehicle with no MOT
\(https://www.gov.uk/report-no-mot\)](https://www.gov.uk/report-no-mot)

[MOTs for vehicles registered in
Northern Ireland
\(https://www.nidirect.gov.uk/information
-and-services/motoring/mot-and-
vehicle-testing\)](https://www.nidirect.gov.uk/information-and-services/motoring/mot-and-vehicle-testing)

[Check if a vehicle, part or
accessory has been recalled
\(https://www.gov.uk/check-vehicle-
recall\)](https://www.gov.uk/check-vehicle-recall)

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[Cymraeg \(/VehicleFound?locale=cy\)](#)

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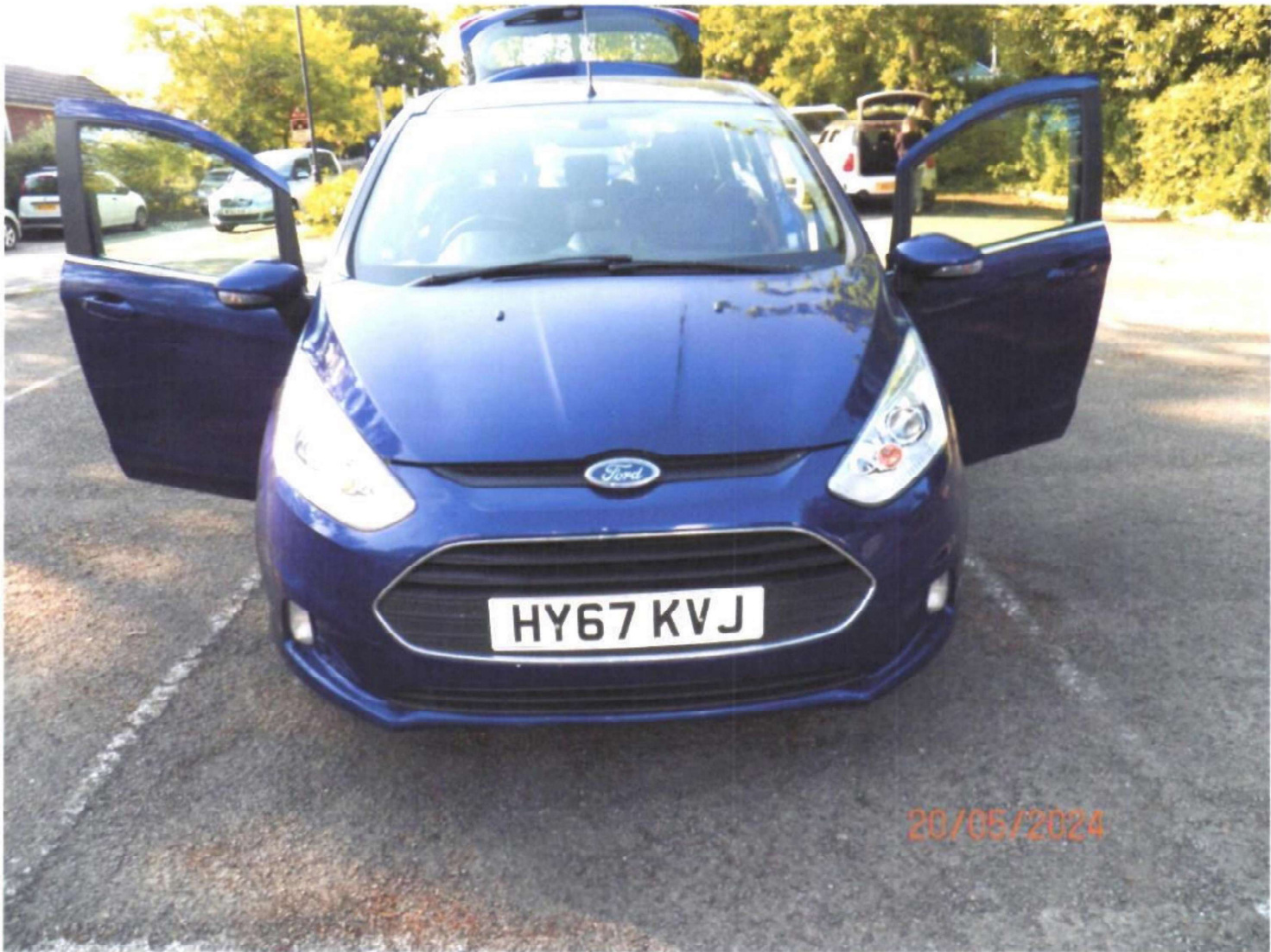
[Accessibility \(/AccessibilityStatement?locale=en\)](#)

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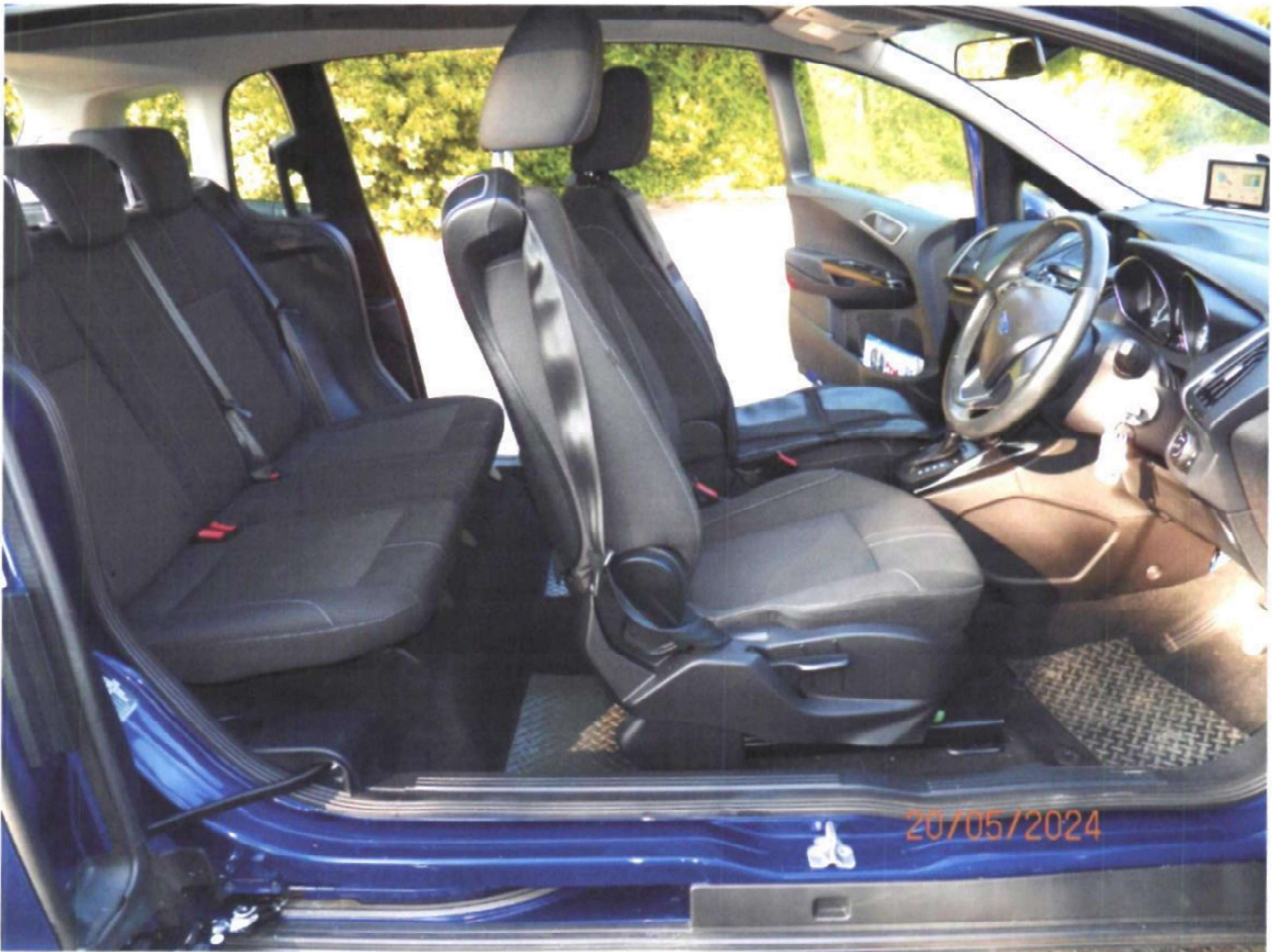
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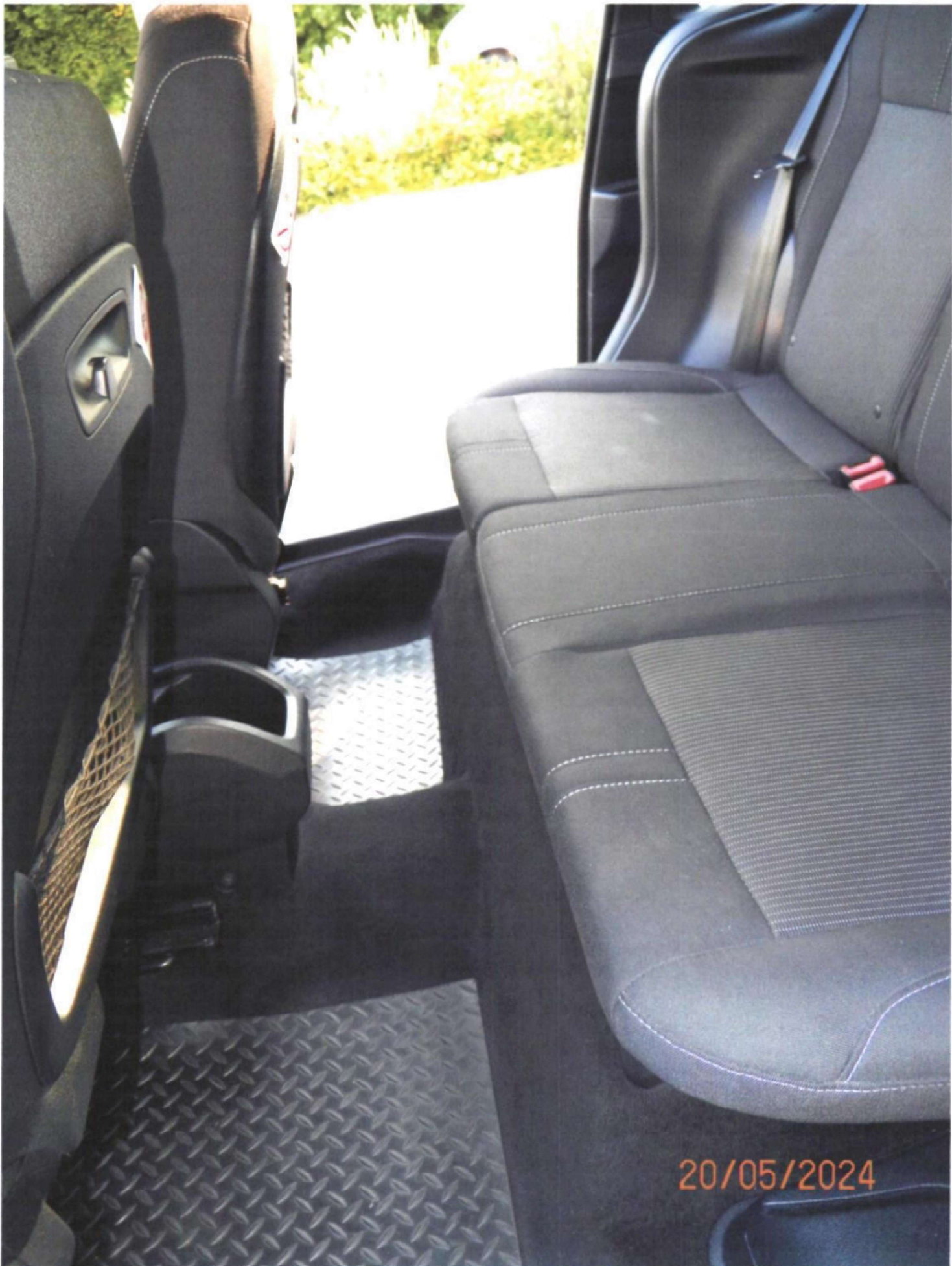


















Date: 08/05/2024

Job number :

Customer details:

Batten

Vehicle details:

HY67 KVJ, Ford B-MAX

Service schedule

Service schedule according to manufacturer's recommendation and specification.

Service type	With convenience checks - customer options
Service interval	87500 miles 84 months

Total time - 1.70 hrs

VEHICLE ON FLOOR

Outstanding campaigns and recalls	Check	<input checked="" type="checkbox"/>
Parking brake travel	Check/adjust	<input checked="" type="checkbox"/>
Seatbelts/mountings	Check/report	<input checked="" type="checkbox"/>
Instruments/warning lamps	Check/report	<input checked="" type="checkbox"/>
Horn	Check/report	<input checked="" type="checkbox"/>
Interior lamps	Check/report	<input checked="" type="checkbox"/>
Front wiper blades !	Check/report	<input checked="" type="checkbox"/>

! Important

Includes checking condition of windscreen

Rear wiper blade	Check/report	<input checked="" type="checkbox"/>
Wash/wipe systems	Check/report	<input checked="" type="checkbox"/>
Instrument illumination	Check/report	<input checked="" type="checkbox"/>
Direction indicators/hazards	Check/report	<input checked="" type="checkbox"/>
Lighting system	Check/report	<input checked="" type="checkbox"/>
Headlight levelling system	Check	<input checked="" type="checkbox"/>
Headlights	Check/report	<input checked="" type="checkbox"/>
Body work/paint !	Check condition	<input checked="" type="checkbox"/>

! Important

May need to be carried out by an authorised repairer/dealer, refer to bodywork/paint warranty terms and conditions. Additional charge may apply

VEHICLE FULLY RAISED

Underbody wiring harness	Check/report	<input checked="" type="checkbox"/>
Underbody pipes and hoses	Check/report	<input checked="" type="checkbox"/>
Engine oil leaks	Check/report	<input checked="" type="checkbox"/>
Engine oil	Drain/refill	<input checked="" type="checkbox"/>

More information

Engine oil

Ambient temperature range	All temperatures
Engine oil grade	SAE 5W-20 Synthetic
Engine oil classification	OEM WSS-M2C948-B
Ambient temperature range	All temperatures
Engine oil grade	SAE 5W-30 Synthetic
Engine oil classification	OEM WSS-M2C913-C
Engine with filter(s)	litres 4,1
Sump drain bolt	28 Nm

Engine oil filter

Renew **More information****Engine oil filter**

Oil filter 15 Nm

Dual clutch transmission (DCT) oil leaks	Check/report <input checked="" type="checkbox"/>
Steering joints	Check/report <input checked="" type="checkbox"/>
Steering rack/box	Check/report <input checked="" type="checkbox"/>
Steering column couplings	Check/report <input checked="" type="checkbox"/>
Suspension joints/seals/gaiters	Check/report <input checked="" type="checkbox"/>
Drive shaft joints/seals/gaiters	Check/report <input checked="" type="checkbox"/>
Road springs	Check/report <input checked="" type="checkbox"/>
Shock absorbers/mountings	Check/report <input checked="" type="checkbox"/>
Exhaust system/mountings	Check/report <input checked="" type="checkbox"/>
Fuel system leakage	Check/report <input checked="" type="checkbox"/>
Underbody condition/sealant !	Check/report <input checked="" type="checkbox"/>

! Important

May need to be carried out by an authorised repairer/dealer, refer to bodywork/paint warranty terms and conditions. Additional charge may apply

VEHICLE HALF RAISEDFront brake pads Check/report **More information****Front brake pads**

Road wheels 135 Nm

Important**Road wheels**

- Do NOT lubricate studs, nuts or mating surfaces.

Minimum pad thickness Front 3 mm

Front brake discs Check/report **More information****Front brake discs**

Brake caliper to carrier	Front 26 Nm
Brake caliper/carrier to hub	Front 70 Nm
Road wheels	135 Nm

Important

Road wheels

- Do NOT lubricate studs, nuts or mating surfaces.

Minimum disc thickness for replacement - ventilated	Front 21 mm
Disc thickness variation	Front 0,009 mm
Disc runout	Front 0,03 mm

Rear brake drums/linings/cylinders !

Check/report

! Important

Only in event of leakage

More information

Rear brake drums/linings/cylinders

Road wheels	135 Nm
-------------	--------

Important

Road wheels

- Do NOT lubricate studs, nuts or mating surfaces.

Maximum drum diameter for replacement	Rear 230,2 mm
Minimum shoe thickness	Rear 1 mm

Brake hydraulic system

Check/report

Tyre condition

Check/report

Tyre pressures

Check/adjust

Tyre pressure monitoring system !

Reset

! Important

Where fitted

ENGINE BAY OPERATIONS

Battery electrolyte level

Check/top-up

Battery condition/specific gravity !

Check/report

! Important

Visual check for leaks

Engine bay wiring/connections

Check

Engine bay pipes and hoses

Check/report

Washer bottle(s)

Check/top-up

Brake fluid reservoir

Check/top-up

More information

Brake fluid reservoir

Brake fluid	Type DOT 4 LV
Brake fluid classification	WSS-M6C65-A2

Cooling system leakage Check/report

Engine coolant/anti-freeze Check/top-up

More information

Engine coolant/anti-freeze

Coolant	Type WSS-M97B44-D
Coolant	Colour Orange
Cooling system - total capacity	litres 5,5

Air conditioning ! Check/report

! Important
 Check temperature of air flow and visually check system every 36 months. May be carried out at customer's request at any other service

Air conditioning deodoriser ! Apply

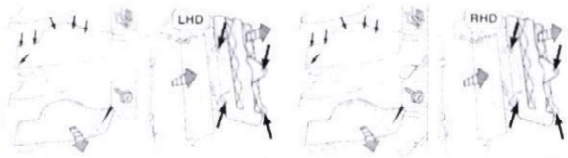
! Important
 At customer's request

FINAL ITEMS CHECK

Cabin filter (if fitted) ! Renew

! Important
 Upgrade options for the cabin filter may be available

More information



Cabin filter • Cabin filter

Engine oil change indicator ! Reset

! Important
 Where fitted

Headlamp alignment ! Check/adjust

! Important
 Adjustment at additional charge

First aid kit and expiry date, if applicable (___/___/20__) Check/report

High visibility vest, if applicable

Check/report

Warning triangle, if applicable

Check/report

Tyre repair canister expiry date (10/2029)

Check/report

Vehicle inspection (MOT) due date, if applicable (/ /20)

Check/report

Exhaust emissions test due date, if applicable (/ /20)

Check/report

ROAD TEST VEHICLE

Vehicle handling/operation/performance

Check/report

Total time - 1.70 hrs

Parts

Engine oil - Drain/refill

Engine oil filter - Renew

Battery top up fluid - Check/top-up

Screen wash - Check/top-up

Brake fluid - Check/top-up

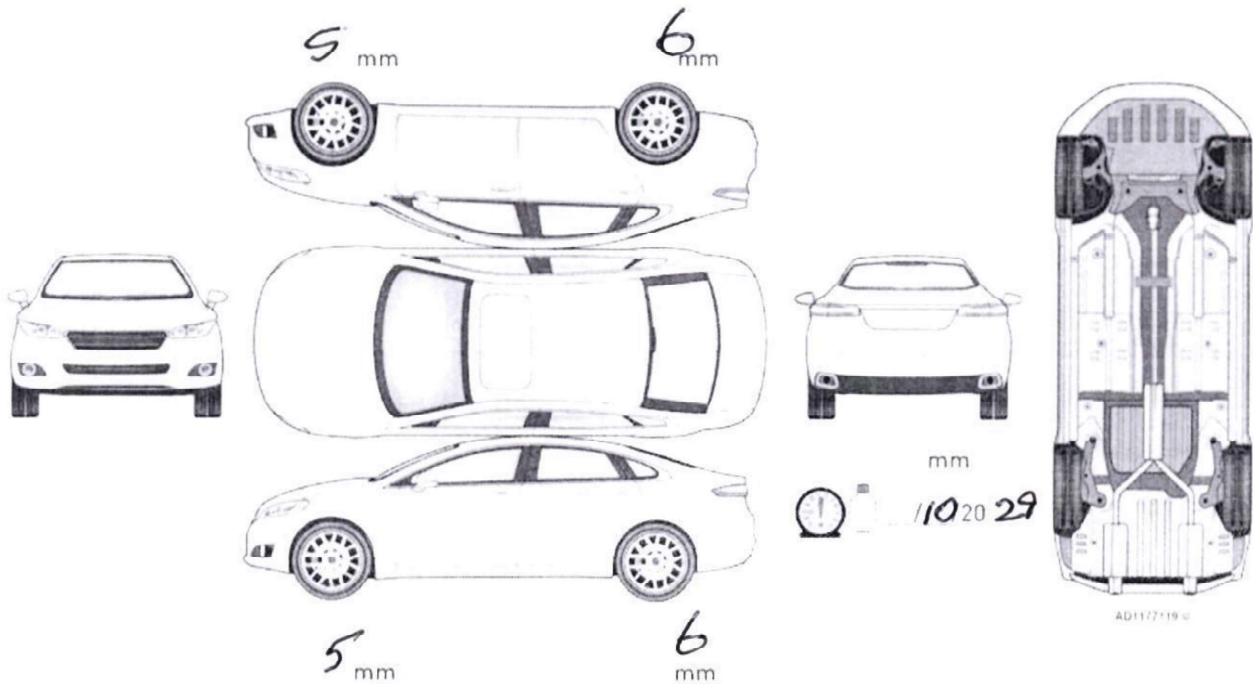
Engine coolant/antifreeze - Check/top-up

Air conditioning deodoriser - Apply !

At customer's request

Cabin filter - Renew !

Upgrade options for the cabin filter may be available



Notes/Comments:

Technician's signature



Appendix G

Date 8/5/24

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AL 512

FORD B-MAX
HY67 KVJ

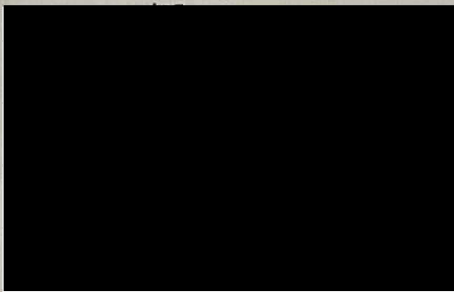
INVOICE

Page 1


Invoice No	[REDACTED]
Invoice Date	30/10/2018
Order No	[REDACTED]
Account Ref	[REDACTED]

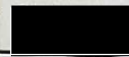

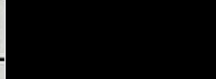
Quantity	Description	Unit Price	Net Amt	VAT %	VAT
	INTERIM SERVCIE.				
4.10	OIL5w30	6.00	24.60	20.00	4.92
1.00	OIL FILTER	6.71	6.71	20.00	1.34
1.00	SCREEN WASH	0.95	0.95	20.00	0.19
1.00	LABOUR	60.00	60.00	20.00	12.00
1.00	CONSUMABLES	5.00	5.00	20.00	1.00
1.00	LABOUR	60.00	60.00	20.00	12.00

Total Net Amount	£	92.26
Carriage Net	£	0.00
Total Tax Amount	£	18.45
Invoice Total	£	110.71



INVOICE


 FORD B-MAX
 HY67 KVJ

Invoice No	
Invoice Date	30/09/2019
Order No	
Account Ref	

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
	carry out an annual standard service. WITH FRONT				
1.00	OIL5W30LONGLIFE	28.70	28.70	20.00	5.74
1.00	OIL FILTER	6.75	6.75	20.00	1.35
1.00	CABIN FILTER	11.35	11.35	20.00	2.27
1.00	SCREEN WASH	0.95	0.95	20.00	0.19
1.00	CONSUMABLES	5.00	5.00	20.00	1.00
1.00	LABOUR	80.00	80.00	20.00	16.00
	HANDLING CHARGE	15.00	15.00	20.00	3.00
	TIRE	59.40	118.80	20.00	23.76
	VALVE	1.75	3.50	20.00	0.70
	BALANCE	4.00	8.00	20.00	1.60
	ENVIRONMENTAL DISPOSAL	2.00	4.00	20.00	0.80
	LABOUR	80.00	80.00	20.00	16.00

Total Net Amount	£	132.75
Carriage Net	£	0.00
Total Tax Amount	£	26.55
Invoice Total	£	159.30



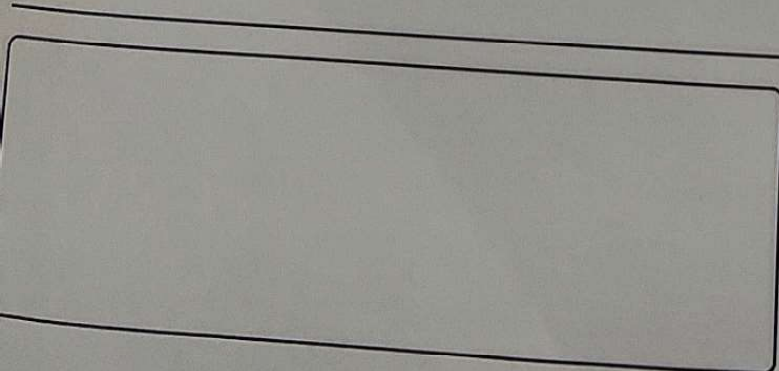
INVOICE

Page 1

FORD B-MAX
HY67 KVJ

Invoice No	[REDACTED]
Invoice Date	20/10/2020
Order No	[REDACTED]
Account Ref	[REDACTED]

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
	MOT, ANNUAL SERVICE, REPLACE BOTH FRONT TYRES.				
4.00	OIL5w30	6.00	24.00	20.00	4.80
1.00	OIL FILTER	6.22	6.22	20.00	1.24
1.00	CABIN FILTER	11.10	11.10	20.00	2.22
1.00	SCREEN WASH	0.95	0.95	20.00	0.19
1.00	MOT	35.00	35.00	0.00	0.00
1.00	MOT HANDLING CHARGE	15.00	15.00	20.00	3.00
2.00	TYRE	59.40	118.80	20.00	23.76
2.00	VALVE	1.75	3.50	20.00	0.70
2.00	BALANCE	4.00	8.00	20.00	1.60
2.00	ENVIRONMENTAL DISPOSAL	2.00	4.00	20.00	0.80
1.00	LABOUR	80.00	80.00	20.00	16.00



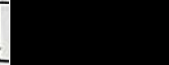


Total Net Amount	£	306.57
Carriage Net	£	0.00
Total Tax Amount	£	54.31
Invoice Total	£	360.88

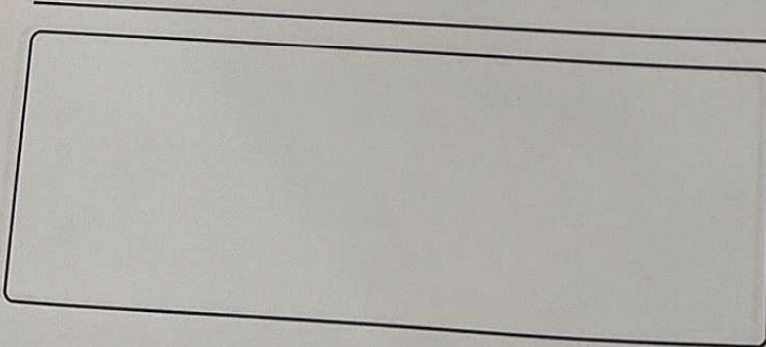



 FORD B-MAX
 HY67 KVJ

INVOICE

Invoice No	
Invoice Date	18/10/2021
Order No	
Account Ref	

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
	MOT, ANNUAL SERVICE.				
4.50	OIL5w30	6.00	27.00	20.00	5.4
1.00	OIL FILTER	5.46	5.46	20.00	1.0
1.00	CABIN FILTER	10.15	10.15	20.00	2.0
1.00	SCREEN WASH	0.95	0.95	20.00	0.2
1.00	CONSUMABLES	5.00	5.00	20.00	1.0
1.00	MOT HANDLING CHARGE	15.00	15.00	20.00	3.0
1.00	MOT	35.00	35.00	0.00	0.0
1.00	LABOUR	80.00	80.00	20.00	16.0



Total Net Amount	£	17
Carriage Net	£	
Total Tax Amount	£	2
Invoice Total	£	20

INVOICE

Page 1

FORD B-MAX
HY67 KVJ

Invoice No	
Invoice Date	24/10/2022
Order No	
Account Ref	

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
	MOT, ANNAUL SERVICE.				
1.00	OIL5W30	32.50	32.50	20.00	6.50
1.00	OIL FILTER	6.48	6.48	20.00	1.30
1.00	CABIN FILTER	7.77	7.77	20.00	1.55
1.00	SCREEN WASH	0.95	0.95	20.00	0.19
1.00	CONSUMABLES	5.00	5.00	20.00	1.00
1.00	MOT HANDLING CHARGE	15.00	15.00	20.00	3.00
1.00	LABOUR	80.00	80.00	20.00	16.00
1.00	MOT	35.00	35.00	0.00	0.00

Total Net Amount	£	182.70
Carriage Net	£	0.00
Total Tax Amount	£	29.54
Invoice Total	£	212.24



Justin Maxwell-Batten



Your Reference [REDACTED]
 Check Conducted On 28/05/2024
 RAC Engineer [REDACTED]
 Place of Inspection [REDACTED]
 Weather During Inspection Wet
 Light Conditions Fair

Key to Report

- Satisfactory for recorded age and mileage
- Attention
- Could not be checked
- Not applicable

Vehicle Details

Registration No HY67KVJ
 Make FORD
 Model B-MAX HATCHBACK
 Year of Registration 2017
 VIN [REDACTED]
 Engine No [REDACTED]
 Engine Capacity [REDACTED]
 Mileage 20163
 Colour BLUE
 Hoist/Ramp Available No
 Condition Alert Yes
 MOT Expiry Date 07/05/2025
 Registration Docs Seen Yes

Vehicle details

This vehicle information is based on the vehicle registration details provided

Inspection Summary

Body Exterior

Brake System

Electrical / Controls

Engine Compartment

Exhaust System

Front Suspension / Steering

Fuel System

Interior / Luggage Compartment

Rear Suspension

Road Test & Final Checks

Transmission

Underbody

Wheels and Tyres

Summary

This summary gives you an overview of the areas checked by the RAC engineer.

You should also read the full contents of the report to ensure you are familiar with all the findings of the RAC engineer.

Inspecting Vehicles since 1906



Engineer Summary

The engineer has carried out a visual post purchase inspection of safety and mechanical items. The customer has briefed the engineer and tasked the engineer that a vehicle inspection is required on behalf of Exeter city council.

Visual body exterior checks found no significant body damage or corrosion. Minor stone chips and scratches were identified which are deemed has superficial marks.

The bodywork was checked with the aid of an electronic paint depth gauge. Readings obtained indicate that no previous paint repairs have been carried out.

A visual inspection of the under side and suspension components of the vehicle found no defects or potential problems. The braking system was found in a satisfactory condition with new brake discs and brake pads fitted.

The engine when being driven was found to performing in a satisfactory condition with no abnormal noise or excess exhaust fumes.

Interior checks found no interior damages or faults with the operation of the seat belts - doors or switches / controls.

No service history was provided with the vehicle.

In summary the engineer carried out a full check of the vehicle, and found the vehicle in a satisfactory condition for use as a taxi. A road test completed by the engineer after the inspection found the vehicle to be driving at a satisfactory standard and was deemed safe for general/ taxi road purposes.



Inspection Results

Section	Subsection	Outcome
Body Exterior	Bumpers	✓
	Exterior Trim	✓
	Fuel Filler Cover	✓
	Keys/Door Locks	✓
	Mudflaps	✓
	Number Plates	✓
	Paintwork	✓
	Panel Condition	✓
	Soft Top (condition)	na
	Sunroof	na
	Windscreen/Glass	✓
Brake System	Discs / Pads / Linings	✓
	Flexible Hoses	✓
	Fluid Leaks	✓
	Hand / Parking Brake Linkage	✓
	Hand / Parking Brake Operation / Adjustment	✓
	Master Cylinder	✓
	Pedal / Linkage	✓
	Pipes / Connections	✓
	Servo / Power system	✓
	Electrical / Controls	Auxiliary Lights
Air Conditioning / Climate Control Operation		✓
Battery Charging System		✓
Brake Lights		✓
Cigarette Lighter		na
Door / Luggage Area Locking		✓
Fog Lights		✓
Headlamp Wipers / Washers		na
Headlights		✓
Heater Fan/Controls		✓

Inspecting Vehicles since 1906



Horn	✓
Illumination Lights	✓
In Car Entertainment Systems	✓
Indicator/Hazard Lights	✓
Instruments/Function	✓
Mirrors	✓
Panel Lights	✓
Rear Lights/Number Plate Lights	✓
Reversing Lights	✓
Side Lights / Running Lights	✓
Starting System / Ignition Lock	✓
Sunroof Operation	na
Switches / Controls	✓
Window Operation	✓
Wipers/Washers	✓

Engine Compartment

Accelerator Linkage	✓
Air Conditioning Components	✓
Antifreeze	✓
Body Panels	✓
Bonnet Catch/Release Mechanism	✓
Bonnet Hinges	✓
Brake Fluid Level	✓
Clutch Fluid Level	na
Cold Starting	✓
Coolant Leaks	✓
Coolant Level	✓
Drive Belts	✓
Engine Mountings	✓
Engine Noise Level (Cold)	✓
Engine Oil Leaks (External)	✓
Engine Oil Level	✓
Excess Fumes/Smoke	✓
Fast Idle {Cold}	✓
Fuel Injection/Carburettor	✓
Fuel Pump/Pipes	✓
Hoses/Pipes	✓
Power Steering Fluid Level	na
Radiator/Cap	✓

Inspecting Vehicles since 1906



	Turbo/Super Charger	✓
	Water Pump	✓
Exhaust System	Evidence of Leaks (Joints / Couplings)	✓
	Heat Shields / Mountings	✓
	Manifold	✓
	Pipes	✓
	Silencer(s)/ Catalyst	✓
Front Suspension / Steering	Bump Stops	✓
	Dampers /Bushes	✓
	Gaiters	✓
	Pipes/Hoses	✓
	Power Steering	✓
	Springs/Suspension Unit	✓
	Steering Joints/Ball Joints	✓
	Steering Rack/Box	✓
	Sub Frame/Mountings	✓
	Suspension Arms/Mountings	✓
	Tie Bars / Location Rods / Anti-Roll Bars	✓
	Wheel Hubs/Bearings	✓
Fuel System	Breather Pipes	✓
	Evidence of Leaks	✓
	Filler Cap	✓
	Fuel Lines	✓
	Fuel Tank	✓
	Fuel Tank Fixings	✓
Interior / Luggage Compartment	Carpets	✓
	Dash Panel (Condition)	✓
	Door Fittings / Operation	✓
	Door Seals/Hinges	✓

Inspecting Vehicles since 1906



	Door Trim Panels	✓
	Headlining	✓
	Interior Sills / Shut Area	✓
	Luggage Area	✓
	Mirrors (Internal)	✓
	Rear Parcel Shelf	na
	Seat Belts	✓
	Seat Mechanism	✓
	Seat Upholstery	✓
	Soft Top Material	na
	Steering Wheel	✓
	Sunroof Trim	✓
	Tonneau Cover	na
	Tool kit etc.	✓
	Upholstery /Trim	✓
	Visor(s)	✓
Rear Suspension		
	Bump Stops	✓
	Dampers /Bushes	✓
	Pipes/Hoses	✓
	Springs/Suspension Unit	✓
	Sub Frame/Mountings	✓
	Suspension Arms/Mountings	✓
	Tie Bars / Location Rods / Anti-Roll Bars	✓
	Wheel Hubs/Bearings	✓
Road Test & Final Checks		
	4WD Operation	✓
	Auto-change / Kick Down	✓
	Brake Operation	✓
	Clutch Operation	✓
	Coolant Leaks	✓
	Cooling Fan Operation	✓
	Cruise Control	✓
	Driving Noise	✓
	Engine - Noise	✓
	Engine Performance	✓
	Excess Smoke	✓

Inspecting Vehicles since 1906



	Final Drive Operation / Noise	✓
	Gearbox Noise	✓
	Gearbox Operation	✓
	Hot Re-Starting	✓
	Instrument / Controls Function	✓
	Oil Leaks	✓
	Overheating Evidence	✓
	Road Holding / Stability	✓
	Steering Effort / Handling	✓
	Steering Wheel Alignment	✓
	Suspension Noise / Operation	✓
	Warning Lights	✓
	Wind Noise	✓
Transmission		
	Bearings/Supports	✓
	Cables / Adjustment	✓
	Casings	✓
	Driveshaft Assemblies	✓
	Fluid/Oil Leaks	✓
	Gaiters	✓
	Hydraulic System	✓
	Linkage	✓
	Mountings	✓
	Propshaft	na
	Universal / Sliding joints	✓
Underbody		
	Chassis Members / Floorpan	✓
	Corrosion Floor/Chassis	✓
	Corrosion Protection	✓
	Shields / Covers	✓
Wheels and Tyres		
	Spare Tyre	na
	Tyre Front Left Hand	✓
	Tyre Front Right Hand	✓
	Tyre Rear Left Hand	✓
	Tyre Rear Right Hand	✓

Inspecting Vehicles since 1906



Tyres Other
Wheel / Rim
Wheel Trim

na
✓
na



Essential Summary

No essential defects found



Desirable Summary

No desirable defects found.



Bodywork Summary

Owing to the exterior being wet, only a limited inspection of the exterior paintwork could be carried out. Therefore some minor defects might not have been detected or noted, and you are advised to view the vehicle bodywork in a clean and dry condition.



Service History

Service History Available

No

Date

Mileage

Service Agent Name

Items Needing Attention

Essential Items

Section

Subsection

Component

Fault

Desirable Items

Section

Subsection

Component

Fault



Wheels & Tyres

Wheel	Manufacturer	Size	Wheel Type	Tyre Type	Tread (mm)	Week of Manufacture
Front Left	Budget Type	195/60 R15 88H	Alloy	Radial	5.6	00
Front Right	Budget Type	195/60 R15 88H	Alloy	Radial	5.1	00
Rear Left	Continental	195/60 R15 88H	Alloy	Radial	6.0	28/20
Rear Right	Continental	195/60 R15 88H	Alloy	Radial	6.3	27/20
Spare	Other	Inflation Kit Expiry 10/2029	Emergency Kit	Directional	0.0	0



Road Test

Road Test Taken	Yes		
Distance	6 Miles	Max Speed	60 MPH
Weather	Wet	Road Conditions	Road Conditions Satisfactory



CUSTOMER GUIDANCE NOTES ON RAC VEHICLE INSPECTIONS

If a warning light indicates a system malfunction the engineer will recommend that the problem is investigated by a specialist repairer with the necessary equipment to determine any underlying fault.

Exhaust Emissions, and in particular catalyst function, can only be accurately assessed by utilising a gas analyzer in controlled static conditions as calibrated test equipment is adversely affected by movement. Consequently, RAC does not conduct emissions testing and recommends specialist independent emissions testing.

A Cooling System pressure test will be recommended if low antifreeze content is identified as any dilution may indicate a water top-up following loss of fluid.

If there is no documented evidence that an engine timing belt has been renewed at the specified service interval period then a replacement is strongly recommended.

Air Conditioning System functions are checked with the aid of a thermometer and if inadequate operation is identified the engineer will recommend specialist services to investigate and rectify any potential defect.

Owing to self-levelling Suspension systems being automatically activated by increased pay-load the facility for checking such functionality is not available within the scope of this inspection.

Manual selection and permanent four wheel drive systems are checked as far as possible given the facilities at the inspection venue. However, this cannot include traction and differential lock functions on public or other roads that are constructed using tarmac, concrete or any other homogenous non-slip surface.

Where an alarm is fitted, and the arming device is provided, the system will be tested. However, owing to many variations in alarm feature and operating modes it cannot be confirmed whether it is functioning fully to the manufacturers design specification.

The majority of vehicles fitted with either a turbocharger or supercharger do not have instrument gauges that indicate whether the equipment is producing induction boost. The engineer is therefore unable to confirm that the system is working to specification other than by expressing an opinion based on vehicle road performance.

If the engineer has indicated that a 'cold start' could not be performed, potential starting problems could exist that it was not possible to detect. A recheck under cold start conditions is therefore recommended prior to purchase.

The engineer is unable to undertake a compression test on the engine as dismantling would be required. However, if a power imbalance exists due to unequal cylinder performance an opinion may be provided to guide and assist further investigation.

Air bags are passive restraints triggered by deceleration and impact sensors, and their function in a simulated collision cannot therefore be tested. Unless a visual indication of deployment is evident the status of restraint systems cannot be assessed.

Testing for body water leaks requires facilities not included within the scope of this inspection. However, if stains or damp are evident these will be commented upon for further investigation.

To obtain maximum benefit from this report we recommend that you read each section thoroughly, prior to purchase and before authorising remedial work, paying particularly close attention to any defect identified by our engineer. Please note that any defect potentially affecting roadworthiness should be fully investigated and rectified prior to further use of the vehicle.

Whilst all reasonable care has been taken during a visual inspection of the vehicle described within this report, no components have been removed or dismantled as part of our examination and RAC are unable to accept responsibility for any defect either not present or apparent at the time of inspection. An RAC vehicle inspection is not a guarantee against future faults arising and this report in no way constitutes any form of guarantee or warranty.

Minor body repairs and defects of a cosmetic nature will not necessarily be commented upon within the findings of this report.

Where a hoist or pit was unavailable the engineer will have used a trolley jack to aid inspection of the vehicle underside. If for any reason the engineer was unable to inspect the underside then an explanation will be provided within the report.

Please note that Left (N/S or Nearside) and Right (O/S or Offside) are as viewed from the driver's seat.

RAC are unable to verify the accuracy of the vehicle odometer reading.

In the unlikely event of dissatisfaction, complaint or where faults or defects are discovered that were not identified within the RAC report, please contact RAC Inspection Services before instructing any repair work. RAC Inspection Services reserve the right to re-examine complaint items / vehicles prior to any rectification work being completed, and an unbiased second opinion will be provided where necessary.

A copy of RAC Vehicle Inspection *Terms & Conditions* are available on our website at rac.co.uk or upon application to the address below. A full list of vehicle checks can also be found on our website.

Should you have any queries regarding your Vehicle Inspection, please contact our Customer Care team:

RAC Vehicle Inspections,

RAC House,

Brockhurst Crescent,

Walsall.

W55 4AW

Telephone Number: 0330 159 0720 Option 3

Thank you for purchasing an RAC Vehicle Inspection. We hope to be of future service to you.

RAC Vehicle Inspection Team

RAC Vehicle Inspections are provided by RAC Motoring Services, Registered in England No. 01424399. Registered office: RAC House, Brockhurst Crescent, Walsall, West Midlands W55 4AW.

Inspecting Vehicles since 1906

Report to: Licensing and Enforcement Sub Committee

Date of Meeting 26 June 2024

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A



Application for a Street Collection Permit – Sidmouth.

Report summary:

To consider an application under the Police, Factories ect. (Miscellaneous Provisions) Act 1916 for a Street Collection Permit to permit a collection outside the terms of the council's policy.

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

That the Licensing & Enforcement Sub-Committee determine an application for a street collection outside the terms of the current street collection policy.

Reason for recommendation:

Departure from current policy.

Officer: Phillippa Norsworthy, Licensing Manager, PNorsworthy@eastdevon.gov.uk

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Democracy, Transparency and Communications
- Economy and Assets
- Finance
- Strategic Planning
- Sustainable Homes and Communities
- Tourism, Sports, Leisure and Culture

Equalities impact Low Impact

If choosing High or Medium level outline the equality considerations here, which should include any particular adverse impact on people with protected characteristics and actions to mitigate these. Link to an equalities impact assessment form using the [equalities form template](#).

Climate change Low Impact

Risk: Low Risk;

Links to background information [Who We Are – Sidmouth Coastal Community Hub CIC](#)

[Link to Council Plan](#)

Priorities (check which apply)

- Better homes and communities for all
- A greener East Devon
- A resilient economy

Appendices

APPENDIX A – Police, Factories & etc. (Miscellaneous Provisions) Act 1916 (5) Regulations of street collections.

APPENDIX B – Regulations made by East Devon District Council – Street Collections.

APPENDIX C – East Devon District Council’s Street Collection Policy.

APPENDIX D – Application and location plan.

APPENDIX E – Plan of proposed ramp project and site photos.

APPENDIX F – Explanation from applicant.

Report in full

1

- 1.1 Charity Street Collections are governed under the Police, Factories etc, (Miscellaneous Provisions) Act 1916. A copy of the relevant section from the legislation can be found at **APPENDIX A**.
- 1.2 District councils, as specified in the act may make regulations within their district as to where and the conditions of which persons may collect or sell articles for the benefit of charitable purposes. For the benefit of clarity, a ‘street’ includes any highway and any public bridge, road, lane, footway, square, court, alley, or passage whether a throughfare or not. A copy of the adopted regulations by East Devon District Council on 15 February 2017 are found at **APPENDIX B**.
- 1.3 East Devon District Council last reviewed the charity street collection policy on 15 February 2017 and the policy attached at **APPENDIX C** is the adopted current policy.

2

- 2.1 An application for a permit(s) to conduct multiple occasion street collections under the Police, Factories etc (Miscellaneous Provisions) Act 1916 was received from the Sidmouth Coastal Community Hub Community Interest Company on 26 April 2024. A copy of the application and a map of the proposed location to conduct the street collections can be found at **APPENDIX D**.
- 2.2 Sidmouth Coastal Community Hub (SCCH) Community Interest Company (CIC) are a community company focussing on community engagement through events, education, the arts, sustainability and responsible tourism. A link to their public website can be found at ‘links to background information’.
- 2.3 Although the SCCH are not registered charity they are permitted to be considered for a street collection permit in line with the current policy. Please see paragraph, taken from the policy under *Specific Policy Areas*.

The legislation does not include statutory criteria for approval or rejection of a permit request. It is a matter for the Council’s discretion, and the regulations, together with this policy, set out how the Council will normally deal with permits. An organisation applying for a permit to collect does not need to be a registered charity.

- 2.4 The application to engage in multiple occasion street collections is in relation to a community project to raise funds to provide a disability ramp at Chit Rocks, Sidmouth. Photos of the proposed location of the ramp and a plan of the proposed ramp project are found at **APPENDIX E** and further information from the applicant can be found at **APPENDIX F**.

3

- 3.1 SCCH have applied to collect on multiple dates at the same location at Millenium Walk, Sidmouth, between the hours of 09.00 to 17.00, with two collectors. The dates applied for are as follows:

- 6th, 13th, 20th July 2024.
- 17th, 24th, 31st August 2024.
- 7th, 14th, 21st and 28th September 2024.

This amounts to a possible total of 10 separate occasions of street collecting with each collection taking place on a Saturday over several consecutive weeks.

At the time of writing this report no other street collections in Sidmouth are due to take place on the dates specified above.

- 3.2 Under the current policy, adopted by East Devon District Council on 15 February 2017, the policy states at *Specific Policy Areas* (1) (a)

*That a collection for one day will be permitted per week in each of the towns in the district including Axminster, Seaton, Honiton, Ottery St Mary, Colyton, Beer, **Sidmouth**, Budleigh Salterton and Exmouth. Saturday is the day on which most collections take place with the exception of Axminster where Thursdays is the preferred choice of many organisations because of the market. The District Council will always attempt to be flexible and permit an organisation to collect, with prior agreement, on any day they wish providing always there is only one collection held in that town in that week.*

- 3.3 At section 2 of the policy, *The following exceptions will apply to the policy*, lists the nature of various scenarios that may be considered as an exception to the policy, either at the discretion of the Licensing Manager, the Licensing & Enforcement Committee or their sub-committee. In this instance, the scheme of delegation to determine this application is set out below at (6) of the policy.

Occasionally the District Council will receive applications for permits to enable street collections in circumstances outside the terms of the council's policy. An example might be where an organisation/charity wishes to collect for longer periods or more often than the policy permits. In these circumstances the Licensing and Enforcement Committee or a Sub Committee of the Committee will consider the application.

- 3.4 Members are asked to take note of the policy at *Specific Policy Areas* (d)

Permits will be issued to permit collections between 10.00 am and 6.00 pm on the day approved for the collection. Exceptions to these times will be considered at the discretion of the Licensing Manager.

4

- 4.1 Members are asked to consider the application and to decide whether or not they wish to use their discretion to depart from the current policy to permit SCCH to operate multiple street collections across a number of dates, as they have requested on the application and to acknowledge the Licensing Manager's discretion with regard to the timings at which the collections may be permitted to take place.

Report Summary

5

- 5.1 An application has been made by the SCCH to conduct a street collection, every Saturday commencing on 6th July 2024 to 28th September 2024, with a three week break in between, from 27th July 2024 to 3rd August 2024 when no collections are due to take place.
- 5.2 The application at **APPENDIX D** requests that only two collectors will be collecting at each occasion which is permitted in the current policy, and the location of the collecting will be situated at the Millennium Walk, Sidmouth only. The applicant has requested that the collections are to take place between the hours of 09.00 and 17.00.
- 5.4 Members are asked to have consideration to the legislation, Police, Factories & etc. (Miscellaneous Provisions) Act 1916, The Regulations and East Devon District Council's Street Collections Policy **APPENDICES A, B and C**, when making their determination whether or not to permit multiple street collections as applied for.

Financial implications:

There are no financial implications in this report.

Legal implications:

The legal observations are contained within the report and require no further comment.

Changes to legislation: Police, Factories, & c. (Miscellaneous Provisions) Act 1916, Section 5 is up to date with all changes known to be in force on or before 09 May 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes



Police, Factories, & c. (Miscellaneous Provisions) Act 1916

1916 CHAPTER 31 6 and 7 Geo 5

PART I

POLICE

5 Regulations of street collections.

- (1) [^{F1}Each of the authorities specified in subsection (1A) below] may make regulations with respect to the places where and the conditions under which persons may be permitted in any street or public place, within [^{F1}their] area, to collect money or sell articles for the benefit of charitable or other purposes, and any person who acts in contravention of any such regulation shall be liable on summary conviction to a fine not exceeding [^{F2}level 1 on the standard scale] or in the case of a second or subsequent offence not exceeding [^{F3}level 1 on the standard scale]:

Provided that—

- (a) regulations made under this section shall not come into operation until they have been confirmed by the Secretary of State ^{F4}..., and published for such time and in such manner as the Secretary of State ^{F4}... may direct; and
- (b) regulations made under this section shall not apply to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade, and for the purpose of earning a livelihood, and no representation is made by or on behalf of the seller that any part of the proceeds of sale will be devoted to any charitable purpose.

[^{F5}(1A) The authorities referred to in subsection (1) above are—

- (a) the Common Council of the City of London,
- [^{F6}(b) the Mayor's Office for Policing and Crime, and]
- (c) the council of each district;

Changes to legislation: Police, Factories, & c. (Miscellaneous Provisions) Act 1916, Section 5 is up to date with all changes known to be in force on or before 09 May 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

but any regulations made by a district council under that subsection shall not have effect with respect to any street or public place which is within the Metropolitan Police District as well as within the district.]

(2) This section, except subsection (3) thereof, shall apply to Ireland with the following modifications:—

- (a) references to the Secretary of State ^{F7}... shall be construed as references to the Lord Lieutenant; and
- (b) references to [^{F8}the Mayor's Office for Policing and Crime] shall . . . ^{F9} be construed as references to the Inspector General of the Royal Irish Constabulary.

(3) ^{F10}

(4) In this section—

the expression “street” includes any highway and any public bridge, road, lane, footway, square, court, alley, or passage, whether a thoroughfare or not.

Textual Amendments

- F1** Words substituted by [Local Government Act 1972 \(c. 70\)](#), **Sch. 29 para. 22**
- F2** Words substituted by virtue of [Criminal Justice Act 1982 \(c. 48, SIF 39:1\)](#), **s. 46**
- F3** Words substituted by virtue of [Criminal Justice Act 1982 \(c. 48, SIF 39:1\)](#), **s. 46**
- F4** Words in s. 5(1)(a) omitted (9.11.2016) by virtue of [The Transfer of Functions \(Elections, Referendums, Third Sector and Information\) Order 2016 \(S.I. 2016/997\)](#), art. 1(2), **Sch. 2 para. 1** (with art. 12)
- F5** S. 5(1A) inserted by [Local Government Act 1972 \(c. 70\)](#), **Sch. 29 para. 22**
- F6** S. 5(1A)(b) substituted (16.1.2012) by [Police Reform and Social Responsibility Act 2011 \(c. 13\)](#), s. 157(1), **Sch. 16 para. 65(2)**; S.I. 2011/3019, art. 3, Sch. 1
- F7** Words in s. 5(2) omitted (9.11.2016) by virtue of [The Transfer of Functions \(Elections, Referendums, Third Sector and Information\) Order 2016 \(S.I. 2016/997\)](#), art. 1(2), **Sch. 2 para. 1** (with art. 12)
- F8** Words in s. 5(2)(b) substituted (16.1.2012) by [Police Reform and Social Responsibility Act 2011 \(c. 13\)](#), s. 157(1), **Sch. 16 para. 65(3)**; S.I. 2011/3019, art. 3, Sch. 1
- F9** Words omitted by virtue of [Statute Law Revision Act 1927 \(c. 42\)](#), **s. 3**
- F10** S. 5(3) repealed by [Civic Government \(Scotland\) Act 1982 \(c. 45, SIF 81:2\)](#), **s. 119(15)**

Modifications etc. (not altering text)

- C1** S. 5: functions of local authority not to be responsibility of an executive of the authority (E.) (16.11.2000) by virtue of [S.I. 2000/2853, reg. 2\(1\)](#), **Sch. 1 Table B(39)**
- C2** S. 5(1) functions made exercisable concurrently (13.12.2006) by [Transfer of Functions \(Third Sector, Communities and Equality\) Order 2006 \(S.I. 2006/2951\)](#), arts. 1(2), **3(1)**
- C3** S. 5(1) function no longer exercisable concurrently (9.11.2016) by [The Transfer of Functions \(Elections, Referendums, Third Sector and Information\) Order 2016 \(S.I. 2016/997\)](#), arts. 1(2), **10(4)** (with arts. 11, 12)
- C4** Functions of Lord Lieutenant of Ireland now exercisable by Secretary of State: [Irish Free State \(Consequential Provisions\) Act 1922 \(13 Geo. 5 Sess. 2 c. 2\)](#), **Sch. 1 para. 1(1)** and [Northern Ireland Constitution Act 1973 \(c. 36\)](#), **Sch. 5 para. 4**

Changes to legislation:

Police, Factories, & c. (Miscellaneous Provisions) Act 1916, Section 5 is up to date with all changes known to be in force on or before 09 May 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations.

[View outstanding changes](#)

Changes and effects yet to be applied to :

- s. 5(1) words repealed by [2008 c. 12 \(N.I.\) Sch. 8 para. 1\(3\)](#)[Sch. 9](#)
- s. 5(1) words repealed by [2006 c. 50 Sch. 8 para. 15\(3\)](#)[Sch. 9](#)
- s. 5(1) words substituted by [2008 c. 12 \(N.I.\) Sch. 8 para. 1\(2\)](#)
- s. 5(1) words substituted by [2006 c. 50 Sch. 8 para. 15\(2\)](#)
- s. 5(4) words inserted by [2008 c. 12 \(N.I.\) Sch. 8 para. 1\(4\)](#)
- s. 5(4) words inserted by [2006 c. 50 Sch. 8 para. 15\(4\)](#)

EAST DEVON DISTRICT COUNCIL

REGULATIONS MADE BY EAST DEVON DISTRICT COUNCIL
WITH REGARD TO STREET COLLECTIONS

IN exercise of the powers conferred upon it by section 5 of the Police, Factories, etc. (Miscellaneous Provisions) Act 1916, as amended by section 251 of the Local Government Act 1972 and Schedule 29 to that Act and the Criminal Law Act 1977 (Commencement No. 5) Order 1978 No. 712), East Devon District Council hereby makes the Regulations with respect to the places where and the conditions under which persons may be permitted in any street or public place within the district of East Devon to collect money or sell articles for the benefit of charitable or other purposes.

-
1. In these Regulations, unless the context otherwise requires – “collection” means a collection of money or a sale of articles for the benefit of charitable or other purposes and the word “collector” shall be construed accordingly, “promoter” means a person who causes others to act as collectors; “permit” means a permit for a collection; “contributor” means a person who contributes to a collection and includes a purchaser of articles for sale for the benefit of charitable or other purposes; “collecting box” means a box or other receptacle for the reception of money from contributors.
 2. No collection, other than a collection taken at a meeting in the open air, shall be made in any street or public place within East Devon District unless a promoter shall have obtained from the licensing authority a permit.
 3. Application for a permit shall be made in writing not later than one month before the date on which it is proposed to make the collection.

Provided that the East Devon District Council may reduce the period of one month if satisfied that there are special reasons for so doing.

4. No collection shall be made except upon the day and between the hours stated in the permit.
5. The East Devon District Council may, in granting a permit, limit the collection to such streets or public places or such parts thereof as it thinks fit.
6. (1) No person may assist or take part in any collection without the written authority of a promoter.
(2) Any person authorised under paragraph (1) above shall produce such written authority forthwith for inspection on being requested to do so by a duly authorised officer of the East Devon District Council or any constable.
7. No collection shall be made in any part of the carriageway of any street which has a footway.
Provided that the East Devon District Council may, if it thinks fit, allow a collection to take place on the said carriageway where such collection has been authorised to be held in connection with a procession.
8. No collection shall be made in a manner likely to inconvenience or annoy any person.
9. No collector shall importune any person to the annoyance of such person.
10. While collecting:
 - (a) a collector shall remain stationary; and
 - (b) a collector or two collectors together shall not be nearer to another collector than 25 metres:

Provided that the East Devon District Council may, if it thinks fit, waive the requirements of this Regulation in respect of a collection which has been authorised to be held in connection with a procession.

11. No promoter, collector or person who is otherwise connected with a collection shall permit a person under the age of sixteen years to act as a collector.
12. (1) Every collector shall carry a collecting box.
(2) All collecting boxes shall be numbered consecutively and shall be securely closed and sealed in such a way as to prevent them being opened without the seal being broken.
(3) All money received by a collector from contributors shall immediately be placed in a collecting box.
(4) Every collector shall deliver, unopened, all collecting boxes in his possession to a promoter.
13. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the charity or fund which is to benefit nor any collecting box which is not duly numbered.
14. (1) Subject to paragraph (2) below a collecting box shall be opened in the presence of a promoter and another responsible person.
(2) Where a collecting box is delivered, unopened, to a bank, it may be opened by an official of the bank.
(3) As soon as a collecting box has been opened, the person opening it shall count the contents and shall enter the amount with the number of the collecting box on a list which shall be certified by that person.
15. (1) No payment shall be made to any collector.
(2) No payment shall be made out of the proceeds of a collection, either directly or indirectly, to any person connected with the promotion or conduct of such collection, in respect of services connected therewith, except such payments as may have been approved by the licensing authority.
16. (1) Within one month after the date of any collection the person to whom a permit has been granted shall forward to the East Devon District Council:-
 - (a) a statement in the form set out in the Schedule to these Regulations, or in a form to the like effect, showing the amount received and the expenses and payments incurred in connection with such collection, and certified by that person and a qualified accountant;
 - (b) a list of collectors;
 - (c) a list of the amounts contained in each collecting box.and shall, if required by the East Devon District Council, satisfy it as to the proper application of the proceeds of the collection.
(2) The said person shall also, within the same period, at the expense of that person and after a qualified accountant has given his certificate under paragraph (1)(a) above, publish in such newspaper or newspapers as the East Devon District Council may direct a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit, the date of the collection, the amount collected, and the amount of the expenses and payments incurred in connection with such collection.
(3) The East Devon District Council may, if satisfied there are special reasons for so doing, extend the period of one month referred to in paragraph (1) above.
(4) For the purposes of this Regulation "a qualified accountant" means a member of one or more of the following bodies:-
 - the Institute of Chartered Accountants in England and Wales
 - the Association of Certified Accountants
 - the Institute of Chartered Accountants in Ireland.
17. These regulations shall not apply:-
 - (a) in respect of a collection taken at a meeting in the open air, or
 - (b) to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade.

East Devon District Council Street Collections Policy

Reviewed
2016

Policy Approval

Licensing and Enforcement Committee 15 February 2017

Reasons for introducing the Policy

This policy gives detailed guidance on the application of Regulations to regulate charitable and other street collections, made by the Council in 1975. It explains how the collections Regulations are to be applied, and where, and how often, an organisation may make a street collection in East Devon.

Policy Statement

Permits are required for street collections in the area of East Devon District Council, and must be obtained from the Licensing Manager before any collection takes place. Collectors will be issued with a copy of the legal regulations they must comply with.

Terms Explained

East Devon District Council has made Regulations under the Police, Factories, etc. (Miscellaneous Provisions) Act 1916 for the control of Street Collections.

How will we go about it?

We will make information available about how to apply for a permit:

- At the Council's Licensing Office
- On the Council's website.

Specific Policy Areas

There is currently no charge for the issue of a permit.

The legislation does not include statutory criteria for approval or rejection of a permit request. It is a matter for the Council's discretion, and the regulations, together with this policy, set out how the Council will normally deal with permits. An organisation applying for a permit to collect does not need to be a registered charity. Where an application is received that is considered not to be in the public interest the Licensing Manager, in consultation with the Head of Legal, Licensing and Democratic Services, may refuse the application. This is in addition to the general policy set out in paragraph 3.2. If necessary the application will be brought to the Licensing and Enforcement Committee or a Sub Committee of that Committee for consideration.

1. The District Council's general policy for the issue of permits is:

- a) That a collection for one day will be permitted per week in each of the towns in the district including Axminster, Seaton, Honiton, Ottery St Mary, Colyton, Beer, Sidmouth, Budleigh Salterton and Exmouth. Saturday is the day on which most collections take place with the exception of Axminster where Thursdays is the preferred choice of many organisations because of the market. The District Council will always attempt to be flexible and permit an organisation to collect, with prior agreement, on any day they wish providing always there is only one collection held in that town in that week.
 - b) That a collection for one day will be permitted per week on Exmouth Seafront. The District Council will always attempt to be flexible and permit an organisation to collect, with prior agreement, on any day they wish providing always there is only one collection held on the seafront in that week.
 - c) All organisations/charities will only be permitted to collect once in a calendar year in each of the district's nine towns and Exmouth Seafront.
 - d) Permits will be issued to permit collections between 10.00 am and 6.00 pm on the day approved for the collection. Exceptions to these times will be considered at the discretion of the Licensing Manager
 - e) These general restrictions will be relaxed two weeks before Christmas at the discretion of the Licensing Manager but no organisation/charity in the run up to Christmas will be granted a permit to collect on more than one Saturday in the same town.
2. The following exceptions will apply to the policy:
- a) The Royal British Legion will be permitted to collect on two days (Friday and Saturday) of the week before Remembrance Day in all the towns in the district with the exception of Axminster where the organisation will be permitted to collect on three days - Thursday (Market Day), Friday and Saturday.
 - b) Permits granted for collections in the Exmouth Town Centre will prohibit collections along the seafront. This does not prevent a collector applying for a Exmouth Seafront permit in addition.
 - c) Permits granted for collections along the Exmouth Seafront will not permit collections in the town centre and the maximum number of collectors will be restricted to six.
 - d) Where collection permits are issued for Sidmouth Town these will permit no more than two collectors to collect on Sidmouth Esplanade.
3. Collections in the villages will be considered at the discretion of the Licensing Manager.
4. Permits for 'passing through' collections will granted at the discretion of the Licensing Manager. These events are normally sponsored walks, bed pushes or cycle rides etc.
5. Permits for special occasion events, for example - Red Nose Day, Children In Need, Red Arrows Display or one off collections for major disasters will be granted at the discretion of the Licensing Manager. Often these permits are sought with very little notice – applicants should normally provide a months notice but this can be relaxed in special circumstances. Where there is a major disaster, any permission to collect at short notice will normally be given to the group of charities co-ordinating help, rather than to small groups whose credentials cannot easily be

established. These permits will not be issued where there is a clash with a long-term booking. Therefore these special event collections will normally take place on a weekday.

6. Occasionally the District Council will receive applications for permits to enable street collections in circumstances outside the terms of the council's policy. An example might be where an organisation/charity wishes to collect for longer periods or more often than the policy permits. In these circumstances the Licensing and Enforcement Committee or a Sub Committee of the Committee will consider the application.

Outcomes

To regulate charitable and other street collections and ensure that there is clear guidance on our policy as well as proper audits of collections.

Who is responsible for delivery?

The Licensing Manager will operate the policy on a day to day basis, with the involvement, where necessary, of the Head of Legal, Licensing and Democratic Services.

Performance Monitoring

The number of permits issued is monitored on an annual basis. The effectiveness and fairness of the policy will be kept under review by the Licensing Manager.

Policy Consultation

Strategic Management Team, all Town and Parish Councils

Policy Review

The Head of Governance and Licensing will review the policy in 2022.

Related Policies and Strategies

None



East Devon
Application to licence a street collection
Police, Factories etc. (Miscellaneous Provisions) Act
1916

For help contact
licensing@eastdevon.gov.uk
Telephone: 01404 515616

* required information

Section 1 of 10

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Registration number

* Business name

If your business is registered, use its registered name.

* VAT number

Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

Postcode

* Country

Section 2 of 10

FURTHER DETAILS ABOUT THE APPLICANT

Please note: the applicant must be the organiser of the proposed collection

Former name(s)

If currently or previously known by any other name(s), you must record them here.

Home Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Further Details

* Date of birth / /
dd mm yyyy

* Place of birth

Section 3 of 10

ORGANISATION WHICH IS RESPONSIBLE FOR THE COLLECTION

Continued from previous page...

* Provide a brief description of the organisation and its objectives

Sidmouth Coastal Community Hub who promote sustainable, responsible and vibrant coastal communities through art, culture, heritage and education.

* Are the proceeds of the collection to benefit this organisation?

Yes No

Section 4 of 10

CHARITY, FUND OR ORGANISATION TO BENEFIT FROM THE COLLECTION

* Is another organisation going to benefit from your collection?

Yes No

Section 5 of 10

TYPES OF COLLECTION

* What type(s) of collection will you be performing?

- A street collection
 A house-to-house collection
 Both street and house-to-house collections

Street Collection

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information.

Where

* In what parts of this authority's area do you intend to carry out the collection?

Millenium Walk Sidmouth

When

* Preferred dates for the collection

Alternative dates

* During what hours of the day will the collection be held?

Collectors

* How many people do you plan to authorise as collectors?

* How will the collectors be identifiable? (provide details of badge, certificate of authority etc)

Tabards and badges

Continued from previous page...

What

Check for local guidance notes which may clarify what is allowable in your area and whether additional permissions or licences are required.

* Do you plan to hold the collection in conjunction with a carnival, procession or other event?

- Yes No

* Do you intend to offer anything for sale during the collection?

- Yes No

Section 6 of 10

EXPENSES AND PAYMENT

* Will 100% of the proceeds of the collection be donated to a charity or used for charitable purposes?

- Yes No

Statement Of Return

* Which of the following types of return will you submit, giving details of proceeds and deductions?

- Street collection only

Section 7 of 10

PREVIOUS APPLICATIONS

* Have you, or any person named in or associated with this application, previously applied for a similar licence or registration? (check all that apply)

- No Yes - application granted and revoked
 Yes - application granted Yes - application refused

Section 8 of 10

CONVICTIONS

* Have you, or any person named in or associated with this application, been convicted of any crime or offence?

- Yes No

Section 9 of 10

ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

This project is community led and is aiming to build an access ramp at Chit Rocks in Sidmouth. It has been adopted for the purpose of economies of scale into the larger Beach Management Plan that EDDC are leading on. Over the summer months we will be holding a number of fundraising initiatives and this application is to allow us to have a collection at Chit Rocks whilst giving information to the public.
I understand the regulations re number of events etc but would like to apply under extraneous measures as per point 6 in your policy, to have repeat events during this period. This project will benefit literally thousands of people both locally and visitors and will provide much needed equality of access for all beach users. The project is supported by both Town and District councillors and with 250k to raise in total this will help to promote interest and raise funds.

Continued from previous page...

Section 10 of 10	
DECLARATION	
I am aware that should a permit be granted to me the collection must take place in strict compliance with the street * collection regulations. I am aware that I must submit a certified form of statement within 28 days of the collection taking place.	
<input checked="" type="checkbox"/> Ticking this box indicates you have read and understood the above declaration	
This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"	
* Full name	<input type="text" value="Dave Rafferty"/>
* Capacity	<input type="text" value="Project Co-ordinator"/>
* Date	<input type="text" value="26"/> / <input type="text" value="04"/> / <input type="text" value="2024"/> dd mm yyyy
<input type="button" value="Add another signatory"/>	
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as... 2. Go back to https://www.gov.uk/apply-for-a-licence/street-collection-licence/east-devon/apply-1 to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.	
OFFICE USE ONLY	
Applicant reference number	<input type="text" value="Chit Rocks"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>
1 2 3 4 5 6 7 8 9 10 Next >	



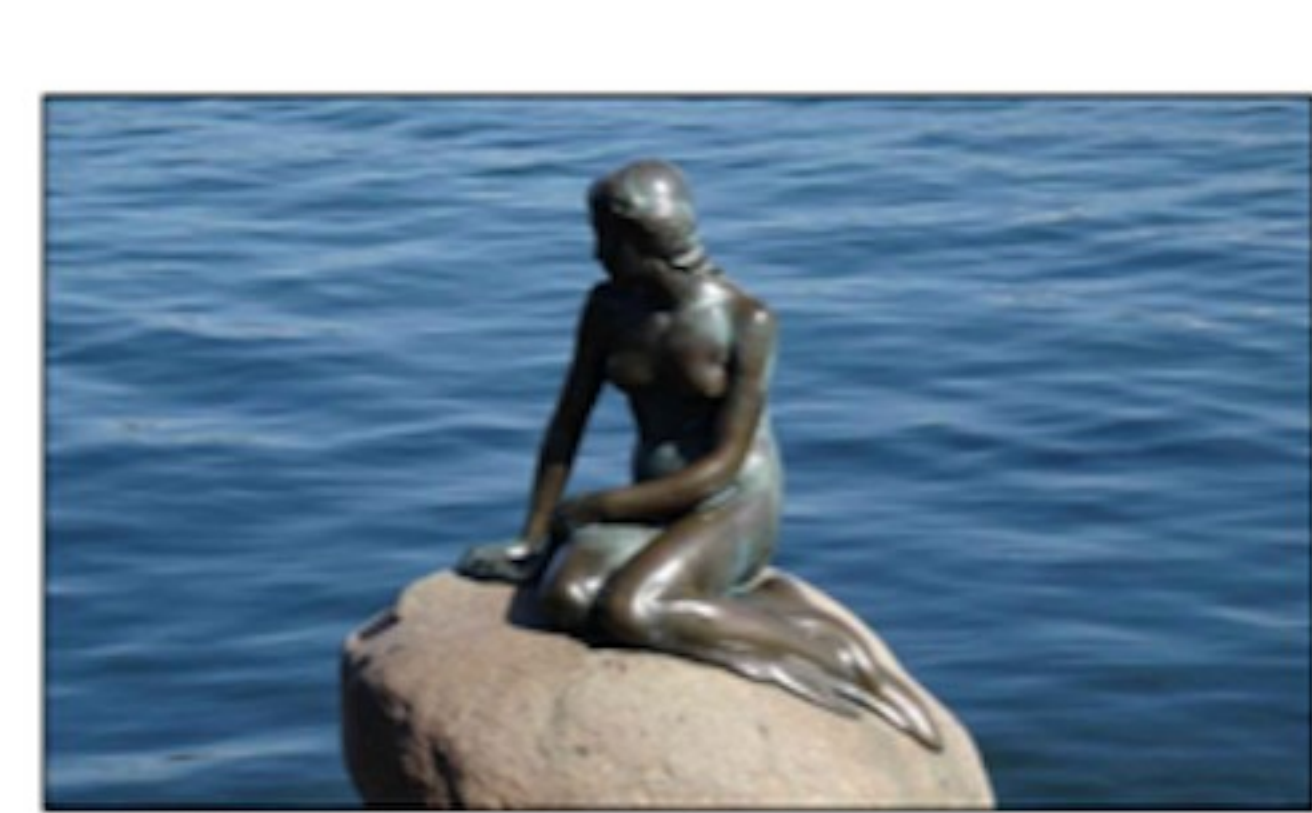
APPENDIX E



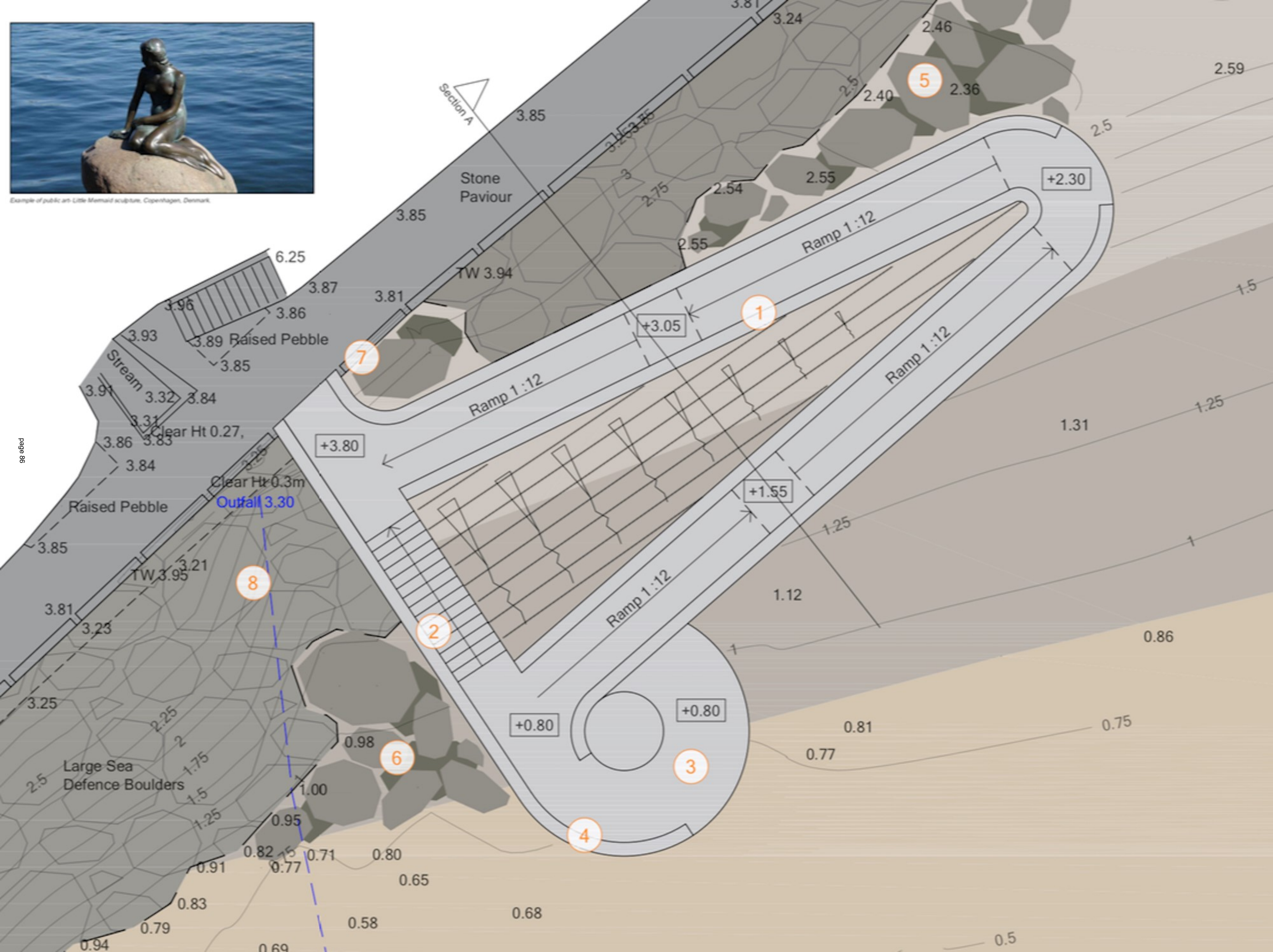




CAUTION
Beware of
strong currents
during certain
weather conditions
Do not swim between or
near the rocks on the beach



Example of public art - Little Mermaid sculpture, Copenhagen, Denmark.



98 of 98

From: David Rafferty [REDACTED]
Sent: Monday, April 29, 2024 9:08 AM
To: Licensing EDDC <licensing@eastdevon.gov.uk>
Subject: Collecting for new Chit Rocks Beach Ramp in Sidmouth

Hi

Further to my phone call on Friday I am writing to give details of our community project to fundraise and provide a disability ramp in Sidmouth. The project has now been included into the larger Beach Management Scheme for Sidmouth although still have to raise the construction costs. It is fully supported by both Town and District Councils and we have 12 months to raise the funds.

We have a number of fundraising strategies lined up, one of which is to raise awareness with a rota of people from our working group who base themselves at Chit Rocks to talk with the public and explain what we are doing. We will have information to give passers by about how they can donate through our funding platform and other ways, but I'm sure there will be some who just want to contribute there and then which is why I requested a number of dates that we could have a license for collections.

I understand the restrictions on how often a group can collect and the need to be fair to all charities, but given the project is to provide a much needed facility for **all** Sidmouth residents and off course visitors as well, and is not benefitting an individual charity, I am requesting under these special circumstances that we are allowed to collect on multiple occasions. The collection will be low key and simply there alongside our information giving. It will not be the focus of the situation, but will be important to allow people who want to donate to do so.

Sidmouth Coastal Community Hub CIC are providing oversight and banking facilities for the project and I have provided a link to their website along with other information about the project below. Please let me know if you require any more details at this stage.

Best Wishes

Dave Rafferty

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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